Gavi CSO funding mechanism

Frequently asked questions

From civil society organisations (CSOs)

PUBLIC   July 2024

Contents

Application guidance support

Quick links to access the relating online materials

- [Application guidance overview](#) and all the accompanying guidance documents that applicants will need to download from the Gavi CSO funding mechanism website.
- [About CSO funding](#) (overview)
- [Register on Grantelope](#) (Step 1 of application process – moving to Step 2 after completing an eligibility review and being confirmed as eligible to apply)
- [Login](#) (this link allows applicants to return to their application at any time).
- Email addresses for support
  - If an applicant has concerns or questions relating to their proposal, they should submit a query to the [support enquiry mailbox](#) or
  - Through the Grantelope online system.

General questions - Eligibility

How long would the eligibility assessment take for an organisation to complete?

There is a simple eligibility form that organisations should complete online and the system (Grantelope) will say yes or no, depending on the answers submitted. Once all submitted applications have been submitted by the submission date, organisations will be checked for eligibility. If eligible at this stage, an organisation's application moves forward to the review process. The whole review process is expected to take around three weeks. All applicants will be notified of the outcome at the same time following the three week period.

Is the identification of a sub-grantee for a consortia application possible after award?

Applicants are asked to identify any sub-grantees they would like to work with on the project, in advance, and to include them in their proposals. The reason for this is so that the added value they will bring (with their level of experience and knowledge of the community) can be described clearly in the application.

My organisation has already had Gavi grants in the past. Are we eligible to apply for a grant through the Gavi CSO funding mechanism?

Yes, there's nothing to stop a CSO from applying. Gavi is hoping to diversity the organisations they work for. If applicants can demonstrate the reach of their organisation, that would be beneficial.

Is it a must to apply in a consortium? Our organisation has a grassroots level presence.

No, absolutely not. If an organisation is able to deliver the project directly that's absolutely fine.

General - **Financials and workplan**

Is match funding mandatory / How much (what %) of matching cost is required of the total budget?

No, there is no mandatory match funding required to be able to apply.

Is it mandatory for sub-grantees bank accounts to be in USD to receive the funding?

No, it's not mandatory for either the lead grantee or sub-grantee to have a bank account in USD, however in due diligence, the flow of funds will be checked, as well as an organisation's bank accounts to ensure they are capable of receiving disbursements in USD. It doesn't need to be stored in an applicant's bank account in USD, but the payments will be made in USD so it's got to be capable of receiving it and converting it into whatever currency their bank is in.

In the budget tab, one activity for example - Training for healthcare workers - has detailed budgets like Refreshment, Travel cost, Per diem, Material cost etc. how do we input that in the budget template or do we need one budget line per activity and explanation on the budget note?

The individual activities are expected to be identified in the workplan. Then when the applicant develops the budget, there will be drop down menus to select the associated activity from the workplan. If there is more granularity required - which is certainly what is expected -, then yes applicants won't have one line per activity, they will have a single activity that will be on multiple lines and for each one of those lines, a different cost input, different budget lines, different cost groupings to explain exactly how the money is being spent within each activity.

Can we increase the activities in the second tab under the goal?

The Workbook builder is designed to help applicants to define the main activities and the main changes that an organisation would like to see, so ideally organisations should keep to the number of cells/activities provided in the Workbook builder.

Do we have the freedom to increase rows in the workplan?

Yes this is fine; more rows can be added on the workplan tab. As long as they align to the outputs this will pull through to the budget template on Column D. Additional activities should be clearly aligned to an output and relevant indicators.

General - **Practicalities**

Is the online application sufficient for the call for proposals or is an applicant supposed to submit other documents?

Applicants are asked to apply using the online system (Grantelope) only. This means completing the Eligibility review form initially, then accessing the full application form, along with the project workbook. Then there will be the other documents such as organisational registration documents and

organisational accounts to upload, and these can all be uploaded to the system as part of the online application. Applications or other documents cannot be accepted via email.

Two or more people would like to work on the online application platform. Is this possible to grant access to the online platform for more than two persons in the same organisations?

Just one person can work on the online application platform at one time. Applicants can save their application and download as a PDF and work on it offline as a team.

Country specific guidance

Ethiopia specific - **Background**

How was the woreda selection per region determined?

The woreda selection outlined in the Ethiopia call for proposals, was aligned to the Ethiopia's Full Portfolio Planning (FPP) strategy, which was defined in conjunction with the government EPI team, so the selection of woredas has been identified by the EPI team.

Ethiopia specific - **Eligibility**

Can an international NGO with a local registration and office in Ethiopia, apply as a local organisation?

There is a list of criteria in the specific Ethiopia call for proposals guidance document.

If an organisation does not have an existing partnership with civil society organisations (CSOs) / community-based organisations (CBOs) in one of the regions/areas, does this mean that they can not apply for a call?

It would be better if an existing partnership could be demonstrated in a proposal with any CSO or CBO that has been referenced. The aim of this funding mechanism is to strengthen capacity and for organisations to work with local CSOs who really know a community and are able to drive the community engagement in those hard-to-reach areas. If there is a new partnership that an applicant CSO is hoping to establish through this funding mechanism that is also acceptable; however, it is expected to be identified in advance and not after the award has been given.

Regarding the regions and awards to be provided, can an organisation apply for Somali region and Oromia? Or is it mandatory that those regions that are coupled together in the call for proposals document are applied together?

The regions that are coupled up must be applied for together, they can't be separated out.

Can an organisation apply for more than one region?

Yes, organisations can apply for more than one region. It is asked that the regions that have been combined stay together as effectively one region so don't split those out.

Would Gavi relaunch a call for proposals to international CSOs if there are no suitable applications from national CSOs?

The current plan is to launch just one call for proposals per country, with priority going to national CSOs. Should there not be any successful national CSOs, applications from INGOs will be considered.

Can a multi-country platform in francophone Africa apply?

There is a list of criteria in the specific Ethiopia call for proposals guidance document.