

| SAO TOME COVAX TA PLAN | | | | Milestones | | | | Budget for 2020 | | |
|------------------------|-----------------------------------|--|---------|---|---|-----------|-------------------------------|--|--|-------|
| Country | Programmatic Area | Activity | Partner | January 2021 | March 2021 | June 2021 | Expected Duration of Activity | Expected Outcome | Please specify detailed budget assumptions including F, FTEAM of proposed consultants, where applicable - this should reconcile with the HR profile on the next page | TOTAL |
| Sao Tome and Principe | Planning & Coordination | A.6 Develop the National Deployment and Vaccination Plan (NDVP) with input from relevant bodies (National COVID-19 Response Coordinating Committee, CNCC, CTWIG, NITAG, National Immunization Programme, National Regulatory Authority, AEFI committee and other relevant groups such as private sector). The NDVP should be in line with WHO guidance and SAGE recommendations (plan can be developed by adapting the Pandemic Influenza NDVP, if existing) | WHO | NDVP developed with input from relevant bodies (National COVID-19 Response Coordinating Committee, CNCC, CTWIG, NITAG, National Immunization Programme, National Regulatory Authority, AEFI committee and other relevant groups such as private sector), in line with WHO guidance and SAGE recommendation. | NDVP developed with input from relevant bodies (National COVID-19 Response Coordinating Committee, CNCC, CTWIG, NITAG, National Immunization Programme, National Regulatory Authority, AEFI committee and other relevant groups such as private sector), in line with WHO guidance and SAGE recommendation. | | more than 3 months | Technical professional officer on immunization (PO) for 6 mos (must continue after 6 months)and workshop. | | |
| Sao Tome and Principe | Safety Surveillance | I.1 Ensure that guidelines, documented procedures and tools for planning and conducting vaccine pharmacovigilance activities (i.e. AEFI reporting, investigation, causality assessment, risk communication and response) are available | WHO | | Guidelines, documented procedures and tools for planning and conducting vaccine pharmacovigilance activities (i.e. AEFI reporting, investigation, causality assessment, risk communication and response) are made available. | | 1-2 months | workshop; to develop guideline; international consultant P4 for 1 month to produce/ adapt guideline and tools; edit and finalization | | |
| Sao Tome and Principe | Service Delivery | E.1 Update protocols for infection prevention and control measures including adequate personal protection equipment (PPE) to minimize exposure risk during immunization sessions | WHO | Protocols for infection prevention and control measures including adequate personal protection equipment (PPE) updated. | | | 1-2 months | national consultant (1 infectious) do update protocols 1 month; workshop to validate - edit and multiple protocols | | |
| Sao Tome and Principe | Training & Supervision | F.1 Develop a training plan to prepare for COVID-19 vaccine introduction that includes key groups of participants, content topics areas, key training partners and training methods (in-person or virtual). WHO will provide a template for guidance | WHO | Training plan to prepare for COVID-19 vaccine introduction that includes key groups of participants, content topics areas, key training partners and training methods (in-person or virtual) developed. | | | 1-2 months | workshop to develop plan | | |
| Sao Tome and Principe | Training & Supervision | F.2 Adapt and translate training materials developed by WHO and develop additional training materials as outlined in the training plan | WHO | | Training materials developed by WHO adapted and translated, as well as additional training materials developed as required. | | 1-2 months | workshop; service translations, editions and multiplication of materials | | |
| Sao Tome and Principe | Training & Supervision | F.3 Conduct virtual and/or in person trainings as outlined in the training plan | WHO | | Trainings conducted as per the training plan. | | 1-2 months | integrated training workshops virtual and in person; cost for participants came from Principe Island | | |
| Sao Tome and Principe | Monitoring & Evaluation | G.1 Develop or adapt existing surveillance and monitoring framework with a set of recommended indicators (coverage, acceptability, disease surveillance etc.) for COVID-19 vaccine. Determine whether registration and reporting will be individual or aggregate, and to what extent existing tools and systems can be re-used | WHO | | Necessary monitoring tools developed or existing tools (vaccination card/certificate - facility-based nominal registers and/or tally sheets, vaccination reports (paper and/or electronic)) adapted and analytical tools to monitor progress and coverage among different at-risk categories developed. | | 1-2 months | workshops for adapt surveillance and monitoring framework with a set of recommended indicators | \$321,988.68 | |
| Sao Tome and Principe | Monitoring & Evaluation | G.2 Develop or adapt necessary monitoring tools or adapt existing tools: vaccination card/certificate - facility-based nominal registers and/or tally sheets, vaccination reports (paper and/or electronic) and analytical tools to monitor progress and coverage among different at-risk categories | WHO | Existing surveillance and monitoring framework with a set of recommended indicators (coverage, acceptability, disease surveillance etc.) for COVID-19 vaccine developed or adapted. Registration and reporting determined as individual or aggregate, and the re-use of existing tools and systems gauged. | Necessary monitoring tools developed or existing tools (vaccination card/certificate - facility-based nominal registers and/or tally sheets, vaccination reports (paper and/or electronic)) adapted and analytical tools to monitor progress and coverage among different at-risk categories developed. | | 1-2 months | staff WHO mission/workshop to develop | | |
| Sao Tome and Principe | Monitoring & Evaluation | G.3 Produce and distribute monitoring tools to eligible vaccination providers, develop, test and roll-out any changes to electronic systems, provide training for use of these tools and processes to traditional and new providers | WHO | Existing surveillance and monitoring framework with a set of recommended indicators (coverage, acceptability, disease surveillance etc.) for COVID-19 vaccine developed or adapted. Registration and reporting determined as individual or aggregate, and the re-use of existing tools and systems gauged. | | | | staff WHO mission for develop tools and train; production and distribution monitoring tools to eligible vaccination providers | | |
| Sao Tome and Principe | Safety Surveillance | L.5 Plan active surveillance of specific COVID-19 vaccine related adverse events. If this is not possible, develop provisions that allow reliance on active surveillance data, decisions, and information from other countries or regional or international bodies | WHO | | Guidelines, documented procedures and tools for planning and conducting vaccine pharmacovigilance activities (i.e. AEFI reporting, investigation, causality assessment, risk communication and response) are made available. | | 1-2 months | staff WHO mission to develop Plan active surveillance of specific COVID-19 vaccine related adverse events; workshop. | | |
| Sao Tome and Principe | Safety Surveillance | L.3 Expedite training the AEFI committee to review COVID-19 Vaccine safety data (e.g. causality assessment of serious AEFI, clusters of AEFI, emerging safety concerns etc.) | WHO | Competent and trained staff to perform vigilance activities | | | 1-2 months | staff WHO mission for training the AEFI committee to review COVID-19 Vaccine safety data; travel participants from RA; workshop | | |
| Sao Tome and Principe | Vaccine, Cold Chain & Logistics | H.1 Establish/reinforce the national logistic working group with appropriate terms of reference and standard operating procedures to coordinate COVID-19 vaccines and ancillary products deployment | UNICEF | | Security arrangements to ensure the integrity of COVID-19 vaccines and ancillary products throughout the supply established. | | | Draft TOC for logistic working group, and SOPs for logistic working group | | |
| Sao Tome and Principe | Vaccine, Cold Chain & Logistics | H.3 Map the potential (ports) of entry, points of storage (stores), and fallback facilities in the country with their respective cold chain storage (2-8C, -20C, -60/70C) and transportation capacity for vaccines and ancillary products | UNICEF | Potential (ports) of entry, points of storage (stores), and fallback facilities in the country with their respective cold chain storage (2-8C, -20C, -60/70C) and transportation capacity for vaccines and ancillary products are mapped. | | | 1-2 months | Asset mapping and risk management exercise | | |
| Sao Tome and Principe | Vaccine, Cold Chain & Logistics | H.4 Assess dry storage and cold chain capacity at all levels with regards to the COVID-19 vaccines characteristics and fill the identified supply and logistics gaps | UNICEF | Dry storage and cold chain capacity at all levels with regards to the COVID-19 vaccines characteristics are assessed and supply and logistics gaps are identified and filled. | | | 1-2 months | Cold chain and dry storage assessed | \$50,004.00 | |
| Sao Tome and Principe | Vaccine, Cold Chain & Logistics | H.8 Establish security arrangements to ensure the integrity of COVID-19 vaccines and ancillary products throughout the supply chain | UNICEF | Security arrangements to ensure the integrity of COVID-19 vaccines and ancillary products throughout the supply established. | | | 1-2 months | Draft Vaccine Delivery Security Plan / updated healthcare worker safety plan | | |
| Sao Tome and Principe | Demand Generation & Communication | I.1 Design a demand plan (includes advocacy, communications, social mobilization, risk and safety comms, community engagement and training) to generate confidence, acceptance and demand for COVID-19 vaccines. Must include a crisis communications preparedness planning | UNICEF | | Demand plan (includes advocacy, communications, social mobilization, risk and safety comms, community engagement, and training) designed. | | 1-2 months | workshop to develop | | |
| Sao Tome and Principe | Demand Generation & Communication | I.2 | UNICEF | | Demand plan (includes advocacy, communications, social mobilization, risk and safety comms, community engagement, and training) designed. | | 1-2 months | Approved messaging repository (print, radio, television, social media) prepared infographic and distact | | |

