Gavi country portal

Gavi's **online country portal** makes it easier for countries to apply for, report on and renew support.

What is the country portal?

A new online interface between Gavi and countries for country applications, reporting, monitoring and renewals.
The new country portal replaces the old e-portal, with countries no longer required to submit an annual progress report.

Why are we introducing a new country portal?

The portal makes it easier for countries to work with Gavi. It also improves the way Gavi and partners assess performance, pinpoint areas of need, and address challenges to strengthening immunisation.

What's new?

- **User-friendly interface** that works even in low connectivity settings.
- **Streamlined data entry:** wherever possible, the portal uses existing data to pre-populate Gavi forms, reducing the amount of information countries have to input. Previously reported country data automatically appear in all relevant sections of the portal.
- **Year-round access:** countries are able to input data and information according to their national grant cycles.
- **Autosave:** the portal autosaves, reducing the risk of data loss if the internet connection is lost.
- **Improved transparency:** Gavi stakeholders have instant access to the latest country information.
- **Customised content**: users can customise how they view information. For example, by country or type of grant.

What are the key functionalities of the portal?
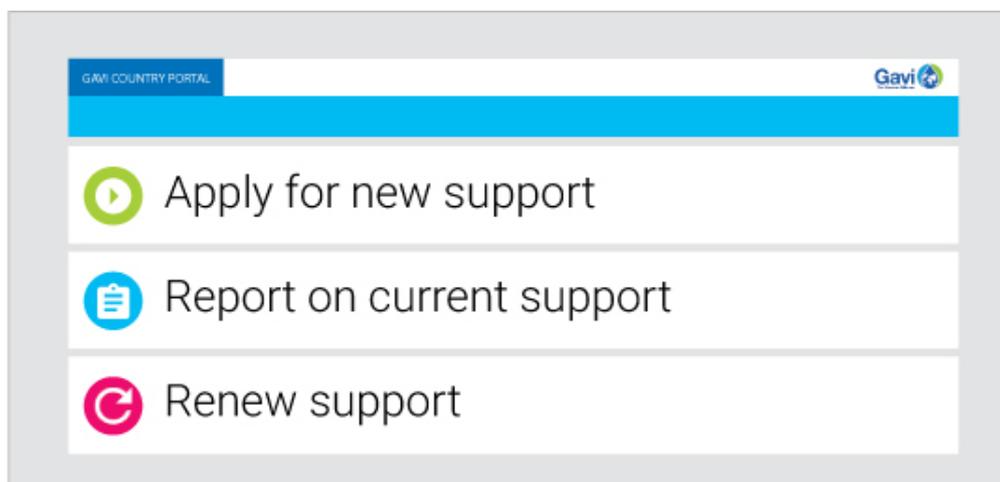
Apply for new support

Submit new grant applications for vaccine support and/or health system strengthening support. Proposal of relevant additional targets in the grant performance framework.

Report on current support

- **Grant performance framework**: Entry of results against targets, revisions to targets and indicators. Comments on variance.
- **Financial reporting**: Upload of expenditure reports and audited financial statements for all direct financial support.
- **Campaign reporting**: Upload of documents relevant to campaigns.
- **General programme information**: Update on overall expenditure and financing for immunisation, governance, gender, data quality, injection safety, surveillance. Upload of supporting documents.

Renew support

- **New vaccine support**: Entry of key data for vaccine projections i.e. programme extensions, preferred presentations, target beneficiaries, wastage rates/factor, co-financing level, stock levels, buffer stock. Upload of supporting documents.
- **HSS support**: Entry in the grant performance framework of results against targets. Comments on variance. Upload of expenditure reports and audited financial statements. Entry of funding request for the next programme year.

Help

Access written guidance and the portal helpdesk.

Library

Search for all documents uploaded to the portal as well as documents previously submitted to Gavi.

Who can access the portal?

Users of the portal include in-country regional stakeholders involved in reporting on performance, developing and submitting grant applications, and requesting renewals. The Gavi Secretariat can view all data on the portal. All portal users access the portal using an individual log in and password. Users who have received a username and password can access the portal from the Gavi website (www.gavi.org/support/apply) or directly at https://portal.gavi.org/.

There are three levels of access rights:
- **Administrator**: Can see and edit pages on the portal and has the unique responsibility of submitting applications and renewal requests.
- **Contributor**: Can see and edit pages on the portal.
- **Read only**: Has read only access to pages on the portal.

For any questions regarding portal access please contact countryportal@gavi.org or your senior country manager.

Training and timelines

Apply for new support

Hands-on and remote training on the "Apply for new support" section is available for countries planning to apply in the 2016 windows. In addition, written tutorials are available online at www.gavi.org/support/apply.

Report on current support   Renew support

A dedicated training team has been hired to train countries on these two sections. Trainers are developing guidance materials and mapping training opportunities to address country needs. They will deliver both face to face and remote training sessions from March to May 2016, in English, French, Spanish and Russian.

All countries should at a minimum receive remote training before May 2016.

For more information about Gavi's country portal,
please contact countryportal@gavi.org or your senior country manager.