



GAVI Alliance Audit and Finance Committee Meeting

29 July 2011

Teleconference

FINAL MINUTES

Finding a quorum of members present, the meeting commenced at 16.10 Geneva time on 29 July 2011. Wayne Berson, Audit and Finance Committee Chair chaired the meeting.

1. Executive session with the external auditor

- 1.1 The Committee moved immediately into executive session with Marianne Fallon and Pierre-Henri Pingeon from KPMG, GAVI's external auditor to discuss the conduct of the 2010 audit (Doc #1 in the Committee pack).

2. 2010 GAVI Alliance Annual Financial Report

- 2.1 At 16.28, the Committee convened in general session.
- 2.2 Louis Mkanganwi, Director of Financial Reporting reviewed the 2010 Annual Financial Report (Doc #2). In order to make the financial statements clearer and more useful to donors, partners and other stakeholders, the Secretariat made certain enhancements to the report including inserting the IFFIm and GFA financial statements, crafting a "Discussion and Analysis" section, and inserting supplemental schedules analysing contributions and pledges.
- 2.3 KPMG expected to deliver a clean opinion on the audit.

Discussion

- The Committee wanted to ensure that the donors would be comfortable disclosing the contributions and pledges schedule. It was reported that the table replicated an unaudited table presented at the 13 June 2011 pledging event and so the information was generally publically available. The Committee requested the Secretariat to update the table to state that the contents only represented incoming funds through 2015 and that confirm that the donors were comfortable that the table was included in the audited financial statements.

- The Committee discussed how expenditures between “mission support” and overhead were bifurcated, as well as the level of funds raised by IFFIm since inception. The Committee asked that the Secretariat double check the accuracy of the IFFIm figure.
- Also, GAVI’s cash balance was significantly higher in 2010 than it was in 2009. This was a result of IFFIm needing to hold more cash in anticipation of its benchmark bond coming due during 2011.
- Finally, the Committee requested that the Secretariat double check when the U.S. Federal Deposit Insurance Corporation’s maximum limit insured per depositor figure would revert to pre-2008 levels.

Decision One

The GAVI Alliance Audit and Finance Committee:

- **Recommended** to the Board that it approve the 2010 GAVI Alliance Annual Financial Report, contingent upon the inclusion of amendments agreed to during this meeting.

3. Chair’s report

- 3.1 Standing declarations of interest were tabled to the Committee (Doc #3a). Next the Committee reviewed the minutes of its meeting on 11 May 2011 and noted they had been approved by email on 20 June 2011 (Doc #3b). Finally, the Committee reviewed actions arising from previous meetings (Doc #1c) and its forward workplan (Doc #1d).

4. Cash programme risk management – implementation plan

- 4.1 Cees Klumper, Director of Internal Audit, noted that he was crafting a plan for implementation of the measures approved by the Board on 7-8 July 2011, and would seek the Committee’s guidance in due course.

There being no further business, the meeting was brought to a close.

Mr Kevin A. Klock
Assistant Secretary



Attachment A

Participants

Committee Members

- Wayne Berson, Chair
- Magid Al-Gunaid
- Dwight Bush
- Derek Strocher

Regrets

- Micheline Gilbert
- Anne Schuchat

Secretariat

- Debbie Adams
- Tony Dutton
- Kevin A. Klock
- Cees Klumper
- Louis Mkanganwi

Guests

- Marianne Fallon, KPMG (Items 1-2 only)
- Rob Lin, Bill & Melinda Gates Foundation
- Pierre-Henri Pingeon, KPMG (Items 1-2 only)