



GAVI Alliance Board Meeting

11-12 June 2013

Starling Hotel, Geneva, Switzerland

Monday 10 June: Pre-Board meetings

Tuesday 11 June: 08.30-18.15 (Board meeting Day One)

Wednesday 12 June: 08.30-17.30 (Board meeting Day Two)

Action sheet

Item	Request	Matter	Responsible	Status
1	4-5 Dec 2012; § 3	<p>CEO REPORT</p> <ul style="list-style-type: none"> The Board will include Strategic Goal 2 (health systems) as a standing and discrete item on its forward agenda until further notice. The Board requested the Secretariat to provide an explanation of changes to the coverage baselines and targets. 	<p>Secretariat (Berkley)</p> <p>Secretariat (Berkley, Schwalbe)</p>	<p>In Doc 11</p> <p>Done (in Annual Progress Report)</p>
2	4-5 Dec 2012; § 4	<p>COMMITTEE CHAIR REPORTS</p> <ul style="list-style-type: none"> The Programme and Policy Committee will include the supply situation on its forward workplan. The Governance Committee should consider, exceptionally, the extension of the terms of key unaffiliated Board members who would normally not be eligible for reappointment, using the existing flexibilities built into the By-Laws. 	<p>PPC; Secretariat (Khatib-Othman)</p> <p>GC; Secretariat (Adams)</p>	<p>Done</p> <p>Done</p>
3	4-5 Dec 2012; § 5	<p>FINANCIAL FORECAST AND PROGRAMME FUNDING ENVELOPE APPROVAL</p> <p>Presentation of the forecast should include a clear explanation of the actual spend compared to the previously forecasted spend.</p>	<p>Secretariat (Greene)</p>	<p>Done</p>

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4	4-5 Dec 2012; § 6	<p>2013-2014 BUSINESS PLAN AND BUDGET</p> <ul style="list-style-type: none"> The Board will add to the June 2013 agenda an item for civil society to make a presentation on its activities in GAVI countries where it is active. The Programme and Policy Committee will add to its forward workplan a discussion on the possibility of expanding the number of countries civil society is funded for in the business plan. The Board requested that the Secretariat benchmark GAVI's vaccine procurement arrangements. 	<p>Secretariat (Adams)</p> <p>Secretariat (Evans, Khatib-Othman)</p> <p>Secretariat (Khatib-Othman)</p>	<p>Done</p> <p>Done</p> <p>Progress reported in Doc 11</p>
5	4-5 Dec 2012; § 7	<p>LONG-TERM FUNDING STRATEGY</p> <p>The Board will add the long-term funding strategy as a standing item to its forward workplan until the end of 2015.</p>	Secretariat (Adams, Ferreira, Saraka-Yao)	Done
6	4-5 Dec 2012; § 11	<p>RISK MANAGEMENT</p> <ul style="list-style-type: none"> The Board requested the Secretariat to regularly integrate the comments of the Independent Review Committees into the risk register. The Board will add risk oversight as a standing item on its forward workplan until further notice. At least once per year, this discussion will be in greater depth. 	<p>Secretariat (Evans, Schwalbe)</p> <p>Secretariat (Evans, Adams, Schwalbe)</p>	<p>Done</p> <p>Done</p>
7	4-5 Dec 2012; § 12	<p>GAVI AND FRAGILE STATES: A COUNTRY BY COUNTRY APPROACH</p> <ul style="list-style-type: none"> The Board requested that initial country tailored plans be shared with PPC and that regular reports be brought to the PPC to highlight lessons learnt during implementation. The Board requested the Secretariat engage with partners that work in humanitarian emergencies in the elaboration of the country tailored approaches. Respond to civil society request that the Secretariat explore the possibility of civil society organisations providing immunisation services in countries having access to GAVI prices in countries selected for a country tailored approach. 	<p>Secretariat (Khatib-Othman)</p> <p>Secretariat (Khatib-Othman)</p> <p>Secretariat (Khatib-Othman)</p>	<p>Planned for PPC October 2013</p> <p>Progress on country tailored approach reported in Doc 11</p> <p>Taken forward to PPC in April 2013</p>

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8	4-5 Dec 2012; § 14	<p>COUNTRY PROGRAMMES UPDATE</p> <p>The Board requested more information on underperforming and graduating countries as part of future reports to the Board.</p>	Secretariat (Khatib-Othman)	Information in Doc 11. Further discussion planned at PPC October 2013
9	4-5 Dec 2012	<p>RETREAT AGENDA</p> <ul style="list-style-type: none"> • Mid-term review • Health systems strengthening • Governance (half day) • Graduation and related issues • Post-2015 health agenda 	Secretariat (Adams)	Done
10	4-5 Dec 2012	<p>ADDITIONAL ACTIONS</p> <ul style="list-style-type: none"> • The developing country Board members requested that WHO and UNICEF help them to hold regional meetings of their GAVI constituencies, which would also involve civil society. • The Secretariat was requested to arrange for the developing country Board members to hold a full day meeting prior to GAVI Board meetings. 	<p>WHO; UNICEF; Secretariat (Adams, Khatib-Othman)</p> <p>Secretariat (Adams)</p>	<p>Ongoing</p> <p>2 hour pre meetings at March Retreat and June Board meetings. 2-day meeting in May for Special Advisers.</p>

As of 28 May 2013