



## **GAVI Alliance Board Meeting**

21-22 November 2013

Hotel Sofitel, Phnom Penh, Cambodia

Wednesday 20 November: Field Visits & Pre-Board meetings  
Thursday 21 November: 08.30-18.15 (Board meeting Day One)  
Friday 22 November: 09.00-17.30 (Board meeting Day Two)  
Quorum: 14

### **Agenda**

#### **Pre-Board Meetings – Tuesday, 19 November 2013**

<b>Item</b>	<b>Subject</b>	<b>Room</b>	<b>Schedule</b>
	<ul style="list-style-type: none"><li>GAVI Donors' meeting</li></ul>	<b>Phokeethra 2</b>	16.00-18.30

#### **Pre-Board Meetings – Wednesday, 20 November 2013**

<b>Item</b>	<b>Subject</b>	<b>Room</b>	<b>Schedule</b>
	<b>Pre-Board meetings</b>		
	<ul style="list-style-type: none"><li>Technical Briefing</li></ul>	<b>Phokeethra 1</b>	14.00-15.00
	<ul style="list-style-type: none"><li>Developing Countries Board members meeting</li></ul>	<b>Phokeethra 3</b>	14.30-16.30
	<ul style="list-style-type: none"><li>All Chairs meeting</li></ul>	<b>Phokeethra 5</b>	15.30-16.30
	<ul style="list-style-type: none"><li>IFFIm Donors' Meeting</li></ul>	<b>Phokeethra 2</b>	15.00-16.30
	<ul style="list-style-type: none"><li>Board Meeting: Closed Session for Board members</li></ul>	<b>Ballroom 2</b>	17.00-18.30

**GAVI Board dinner**

**Poolside 19.00-21.00**

## DAY ONE – Thursday, 21 November 2013

Item	Subject	Action	Schedule
	<b>Welcome by Samdech Akka Moha Sena Padei Techo Hun Sen, Prime Minister of the Kingdom of Cambodia</b> <i>Participants will be invited to stand for the arrival of the Prime Minister and for the National Anthem of the Kingdom of Cambodia. There will be a short break after the Prime Minister's welcome.</i>		08.30-09.00
01	<b>Chair's report</b> <ul style="list-style-type: none"> <li>Declarations of interest</li> <li>Minutes</li> <li>Action sheet</li> <li>Workplan</li> </ul> Dagfinn Høybråten, Board Chair	<b>DISCUSSION</b>	09.00-09.15
02	<b>Consent agenda</b> <ul style="list-style-type: none"> <li>Board/Committee member nominations</li> <li>Vice Chair nomination</li> <li>Committee Chair nominations</li> <li>Appointment of Independent Auditor</li> <li>IRC Member Emergency Appointments</li> <li>Board Travel Policy</li> <li>Amendments to the Budget Variance and Programme Funding Policies</li> <li>Opening of Funding Window for Japanese Encephalitis</li> <li>Gender Policy Review</li> <li>TAP Policy Review</li> <li>Dissolution of GAVI Fund Affiliate</li> </ul>	<b>DECISION</b>	09.15-09.30
03	<b>Country presentation – Cambodia</b> Mam Bunheng, Minister of Health	<b>INFORMATION</b>	09.30-10.30
	<b>Coffee</b>	<b>Foyer</b>	<b>10.30-11.00</b>
04	<b>CEO's report</b> Seth Berkley, Chief Executive Officer	<b>INFORMATION</b>	11.00-12.30
	<b>Lunch</b>	<b>La Coupole</b>	<b>12.30-13.30</b>
05	<b>Committee Chair reports</b> <ul style="list-style-type: none"> <li>Executive Committee – Dagfinn Høybråten</li> <li>Governance Committee – Geeta Rao Gupta</li> <li>Programme and Policy Committee – Richard Sezibera</li> <li>Audit and Finance Committee – Wayne Berson</li> <li>Investment Committee – George W. Wellde, Jr</li> <li>Evaluation Advisory Committee – Sania Nishtar</li> </ul>	<b>INFORMATION</b>	13.30-14.30
06	<b>Financial forecast and programme funding approvals</b> Barry Greene, Managing Director, Finance and Operations	<b>DECISION</b>	14.30-15.00
	<b>Coffee</b>	<b>Foyer</b>	<b>15.00-15.15</b>
07	<b>GAVI Alliance Strategy 2016-2020</b> Helen Evans, Deputy CEO	<b>DECISION</b>	15.15-16.45
08	<b>Vaccine investment strategy</b> Judith Kallenberg, Senior Specialist, Vaccine Investment Strategy	<b>DECISION</b>	16.45-17.45
09	<b>Chair's reflections on the day</b> Dagfinn Høybråten		17.45-18.00
	<b>Board photo</b>	<b>TBC</b>	<b>18.00</b>
	<b>Cultural event/dinner with Cambodian Minister of Health</b>	<b>Ballroom 1</b>	<b>18.45-21.00</b>

**DAY TWO – Friday, 22 November 2013**

Item	Subject	Action	Schedule
	<b>GAVI donors' breakfast</b>	<b>Phokeethra 1</b>	<b>07.30-08.45</b>
10	<b>Chair's overview</b> Dagfinn Høybråten	<b>INFORMATION</b>	09.00-09.15
11	<b>Risk management</b> <ul style="list-style-type: none"><li>• Risk management update</li><li>• Internal Audit: Audit of Enterprise Audit Management</li></ul> Helen Evans, Deputy CEO Simon Lamb, Managing Director, Internal Audit	<b>INFORMATION</b>	09.15-10.00
12	<b>The Road to Replenishment 2016-2020: Resourcing GAVI's long-term country demand</b> Marie-Ange Saraka-Yao, Director, Resource Mobilisation	<b>INFORMATION</b>	10.00-11.00
	<b>Coffee</b>	<b>Foyer</b>	<b>11.00-11.15</b>
13	<b>Polio and routine immunisation</b> Alan Brooks, Special Adviser for Immunisation	<b>DECISION</b>	11.15-12.30
	<b>Lunch</b>	<b>La Coupole</b>	<b>12.30-13.30</b>
14	<b>GAVI engagement with graduating countries</b> Hind Khatib-Othman, Managing Director, Country Programmes	<b>DECISION</b>	13.30-14.30
15	<b>Update for 2014 to two-year business plan and budget</b> Helen Evans, Deputy CEO Barry Greene, Managing Director, Finance and Operations	<b>DECISION</b>	14.30-15.30
16	<b>Country Programmes update (including Health and immunisation systems strengthening)</b> Hind Khatib-Othman, Managing Director, Country Programmes	<b>INFORMATION</b>	15.30-16.15
	<b>Coffee</b>	<b>Foyer</b>	<b>16.15-16.30</b>
17	<b>IFFIm report</b> René Karsenti, Board Chair, IFFIm Company	<b>INFORMATION</b>	16.30-17.00
18	<b>Review of decisions and actions</b> Debbie Adams, Managing Director, Law and Governance	<b>INFORMATION</b>	17.00-17.15
19	<b>Closing remarks and any other business</b> Dagfinn Høybråten	<b>INFORMATION</b>	17.15-17.30

**Board Retreat:** 8-9 April 2014, TBD

**Next Board Meeting:** 18-19 June 2014, Geneva, Switzerland

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