GAVI Alliance Board Meeting

4-5 December 2012
Hyatt Regency Hotel, Dar es Salaam, Tanzania

Monday 3 December: Pre-Board meetings and Field Visits
Tuesday 4 December: 08.00-18.00 (Board meeting Day One)
Wednesday 5 December: 08.00-17.00 (Board meeting Day Two)
Thursday 6 December: Post-Board meetings
Quorum: 14

Agenda

Pre-Board Field Visits and Meetings – Monday, 3 December 2012

Item	Subject	Room	Schedule
A	**Field Visit to Arusha***		
B	**Field Visit to Malaria Trial Centre in Bagamoyo**		
C	**Field Visit to Dar es Salaam**		
D	**Field Visit to Morogoro**		
E	**Field Visit to Zanzibar**		
	Pre-Board meetings		
	• Developing Countries Board members meeting	**Zanzibar**	19.30-21.00
	• GAVI Donors' meeting	**Lake Tanganyika**	19.30-22.00

* Participants will be arriving late in Dar es Salaam on Monday 3 December and will therefore not be able to participate in any meetings taking place that evening.

DAY ONE – Tuesday, 4 December 2012

Item	Subject	Action	Schedule
	Closed Executive Session	**Zanzibar Room**	08.00-09.00
01	**Chair's report** • Declarations of interest • Minutes • Action sheet • Workplan Dagfinn Høybråten, Board Chair	**DISCUSSION**	09.15-09.30
02	**Consent agenda** • Board/Committee member appointments • Board Chair appointment • Committee Chair appointments • Independent Auditor selection and Evaluation Policy • By-Law and Committee Charter amendments	**DECISION**	09.30-09.45
03	**CEO's report** Seth Berkley, Chief Executive Officer	**INFORMATION**	09.45-11.15
	Coffee	**Flame Tree Lounge**	**11.15-11.45**
04	**Committee Chair reports** • Executive Committee – Dagfinn Høybråten • Governance Committee – Geeta Rao Gupta • Programme and Policy Committee - Gustavo Gonzalez-Canali • Audit and Finance Committee – Wayne Berson • Investment Committee – George W. Wellde, Jr • Evaluation Advisory Committee – Sania Nishtar	**INFORMATION**	11.45-13.15
	Lunch	**Oriental**	**13.15-14.15**
	New Board members meeting hosted by the Chair	**Bagamoyo**	**13.15-14.15**
05	**Financial forecast and programme funding envelope approval** Barry Greene, Managing Director, Finance and Operations	**DECISION**	14.15-15.15
06	**2013-2014 Business plan and budget** Helen Evans, Deputy CEO Barry Greene, Managing Director, Finance and Operations	**DECISION**	15.15-16.15
	Coffee	**Flame Tree Lounge**	16.15-16.45
07	**Long-term funding strategy** Marie-Ange Saraka-Yao, Director, Programme Funding David Ferreira, Managing Director, Innovative Finance	**DECISION**	16.45-17.45
08	**Chair's reflections on the day** Dagfinn Høybråten		17.45-18.00
	Board photo	**TBC**	**18.00**
	Board dinner	**Kibo Ballroom**	**19.00-21.30**

DAY TWO – Wednesday, 5 December 2012

Item	Subject	Action	Schedule
	GAVI donors' breakfast	**8th Floor**	**06.45-07.45**
09	**Chair's overview** Dagfinn Høybråten	**INFORMATION**	08.00-08.15
10	**Country presentation – United Republic of Tanzania**	**INFORMATION**	08.15-09.00
11	**Risk management update** Helen Evans, Deputy CEO	**GUIDANCE**	09.00-09.30
	Coffee	**Flame Tree Lounge**	09.30-10.00
12	**GAVI and fragile states: a country by country approach** Aurélia Nguyen, Director, Policy and Market Shaping Paul Kelly, Director, Country Support	**DECISION**	10.00-11.00
13	**New strategy for polio eradication: possible GAVI & IFFIm participation** David Ferreira, Managing Director, Innovative Finance	**DECISION**	11.00-12.00
	Lunch	**Oriental/Mezzanine**	**12.00-13.00**
	All Chairs' meeting	**Bagamoyo**	**12.00-13.00**
14	**Country programme update** Hind Khatib Othman, Managing Director, Country Programmes	**INFORMATION**	13.00-15.00
15	**Health Campus option for Geneva office space** Barry Greene, Managing Director, Finance and Operations	**DECISION**	15.00-15.30
	Coffee	**Flame Tree Lounge**	15.30-16.00
16	**IFFIm report** René Karsenti, Board Chair, IFFIm Company David Ferreira, Managing Director, Innovative Finance	**INFORMATION**	16.00.16.30
17	**Review of decisions and actions** Debbie Adams, Managing Director, Law and Governance	**INFORMATION**	16.30-16.50
18	**Closing remarks and any other business** Dagfinn Høybråten		16.50-17.00

Post Board Meetings – Thursday, 6 December 2012

Item	Subject	Location	Schedule
	IFFIm donors' meeting	**Kibo 3**	**12.30-14.30**

Board Retreat: 21-22 March 2013, Barcelona, Spain
Next Board Meeting: 11-12 June 2013, Geneva, Switzerland

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