



GAVI/13/362/dlc

The Secretary of Inter-Provincial Coordination
Ministry of Inter-Provincial Coordination
Government of Pakistan
Pakistan Secretariat Block "C"
Islamabad
Pakistan

7 June 2013

Dear Secretary,

***Pakistan's 2013 application to the GAVI Alliance
for Civil Society Organisations' support (CSO)***

I am writing in relation to Pakistan's proposal for Civil Society Organisations' (CSO) cash support which was submitted to the GAVI Secretariat in February 2013.

Following a meeting of the GAVI Independent Review Committee (IRC) from 4 to 12 April 2013 to consider your application, we are pleased to inform you that the GAVI Alliance has approved Pakistan for GAVI's Civil Society Organisations support. The terms of this grant are as specified in the Appendices to this letter.

Please do not hesitate to contact my colleague Anne Cronin at acronin@gavialliance.org or email gavihss@gavialliance.org if you have any questions or concerns.

Yours sincerely,

A handwritten signature in blue ink, reading "Hind Khatib-Othman".

Hind Khatib-Othman
Managing Director, Country Programmes

Attachments: Appendix A: Decision Letter for CSO Cash Support.
 Appendix B: Report of the Independent Review Committee.
 Appendix C: GAVI Alliance Terms and Conditions.

cc: The Minister of Finance
 The Director of Medical Services
 Director Planning Unit, MoH

GAVI Alliance

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DECISION LETTER FOR CSO CASH SUPPORT

The EPI Manager
WHO Country Representative
UNICEF Country Representative
Regional Working Group
WHO HQ
UNICEF Programme Division
The World Bank

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APPENDIX A

This Decision Letter sets out the Programme Terms of a Programme.

1. Country: Pakistan								
2. Grant number: 13-PAK-10b-Y								
3. Decision Letter number: 1								
4. Date of the Partnership Framework Agreement: Not applicable								
5. Programme Title: Civil Society Organization support (CSO)								
6. Programme Duration¹: 2009 to 2013								
7. Programme Budget (indicative) (subject to the terms of the Partnership Framework Agreement, if applicable): <table border="1"><tr><td></td><td>2009-2012</td><td>2013</td><td>Total²</td></tr><tr><td>Programme Budget (US\$)</td><td>6,135,988</td><td>1,520,085</td><td>7,656,073</td></tr></table>		2009-2012	2013	Total ²	Programme Budget (US\$)	6,135,988	1,520,085	7,656,073
	2009-2012	2013	Total ²					
Programme Budget (US\$)	6,135,988	1,520,085	7,656,073					
8. Indicative Annual Amounts (indicative) (subject to the terms of the Partnership Framework Agreement): The following disbursements are subject to the conditions set out in sections 6, 10, 11 and 12: <table border="1"><tr><td>Programme Year</td><td>2009-2012</td><td>2013</td><td>Total³</td></tr><tr><td>Annual Amount (\$US)</td><td>6,135,988</td><td>1,520,085</td><td>7,656,073</td></tr></table>	Programme Year	2009-2012	2013	Total³	Annual Amount (\$US)	6,135,988	1,520,085	7,656,073
Programme Year	2009-2012	2013	Total³					
Annual Amount (\$US)	6,135,988	1,520,085	7,656,073					
9. Documents/information to be delivered prior to CSO cash disbursement (Financial clarifications) : Please refer to IRC report annex B								

¹ This is the entire duration of the programme. *Ceci est la durée entière du programme.*

² This is the total amount endorsed by GAVI for the entire duration of the programme. This should be equal to the total of all sums in the table.

³ This is the amount approved by GAVI.

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10. Documents to be delivered for future CSO cash disbursements:

The Country shall deliver the following documents by the specified due dates as part of the conditions for approval and disbursements of the future Annual Amounts.

Reports, documents and other deliverables	Due dates
Annual Progress Reports (APRs). The APRs shall provide detail on the progress against milestones and targets against baseline data for indicators identified in the proposal.	15 May 2014 or as negotiated with Secretariat
Interim unaudited financial reports. Unless stated otherwise in the existing Aide Memoire between GAVI and the Country, the Country shall deliver interim unaudited financial reports on the CSO cash support no later than 45 days after the end of each 6-month reporting period (15 February for the period covering 1 July – 31 December and 15 August for the period covering 1 January – 30 June). Failure to submit timely reports may affect future funding.	15 February and 15 August

11. Other conditions: The following terms and conditions shall apply to CSO support.

Cash disbursed under CSO support may not be used to meet GAVI's requirements to co-finance vaccine purchases.

Signed by,

On behalf of the GAVI Alliance

By :



Name : Hind Khatib-Othman

Title: Managing Director, Country Programmes

Date: 7 June, 2013

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APPENDIX B

IRC Country Report

Country: Pakistan
Type of report: Annual Progress Report (CSO extension and review of country response to clarifications from July 2012 Monitoring IRC)
Reporting period: 2011
Date reviewed: April 2013

1. CSO Support

Background

The on-going CSO Type B programme supports 13 CSOs throughout Pakistan in strengthening of routine immunisation. The main focus of their activities is in service delivery, with an emphasis on social mobilisation by Lady Health Workers and community-based support. A first cost extension fund of US\$ 1.5 million was awarded by GAVI for 2012-13. In February 2013, the country submitted a request for a cost extension of CSO Type B support (July 2013-December 2014), to the amount of US\$ 1,520,085, based on exceptional consideration by the GAVI Alliance. The April 2013 HSFP IRC reviewed the request.

The extension request was discussed and supported at a joint NITAG/ICC meeting in February 2013 and signed off by the Ministry of Inter-Provincial Co-ordination.

Financial overview of the existing CSO Type B programme

Opening balance on January 2013	US\$ 1,025,754
Disbursed to the 13 CSOs by end March 2013	US\$ 786,576
M & E activities	US\$ 55,016
Support for CSO co-ordination and an audit	US\$ 184,164
Total	US\$ 1,025,756

All activities are financed until May 2013. This second request for a time and cost extension is intended to prevent interruption in programme activities by the CSO for one additional year.

Request for cost extension of the CSO Type B support (US\$ 1.52 million)

This extension request sets out the rationale for continuation of the core work of the CSO Type B programme as initiated in 2008. Two new objectives are added to the existing three: *Partnership building with provincial governments* and *Advocate for CSOs' involvement at policy level*. Both new objectives seek to address the changing environment brought into being by decentralisation.

The extension request document is accompanied by three annexes. Annex I is a closely detailed cost estimate and budget, disaggregated per CSO and setting out overall and unit costs per line item for each activity. Annex II addresses CSO achievements and results to date. However, it

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does not provide any baseline and achievements in proportion to the original targets. Annex III presents a Results' Framework, where each partner CSO has set out its objectives with no linkage to the targets and baselines as highlighted in the original monitoring framework in the 2008 proposal. The CSO proposal had indicated in 2008 that they would provide GAVI with baseline data and targets (see page 23 in the original 2008 proposal). This has not been done. The current Results' Framework demonstrates an inconsistency of approach, in that while some CSOs link their intended activities to some of all of the proposed five programme objectives, others only list proposed activities. Each CSO applies its own indicators, targets and/or intended outputs.

2. Revised HSS Work Plan

The April 2013 IRC reviewed a revised HSS Work Plan 2013-2014 submitted by the Pakistan Ministry of Inter-Provincial Co-ordination in February 2013. The revision was prompted by issues raised by the July 2012 Monitoring IRC and sent to the country in the GAVI Decision Letter of November 2012.

Information on the revised Work Plan

1. The revised Work Plan covers utilisation only of the US\$6.626 million not yet disbursed by GAVI.
2. Agreement has been reached by all parties that the US\$6.626 M will be disbursed to WHO and UNICEF and managed and implemented by those technical partners.
3. The revised Work Plan has been discussed at a provincial consultative workshop held on 11th February 2013, and it has been endorsed by those present and by NITAG.

Review of the revised Work Plan

M&E Mechanism

A document entitled *GAVI HSS Partner Work Plan Indicators and Targets* was provided, which gives more information per objective, with baseline and targets included. This document should be used as the monitoring template for future reporting in the APR.

Equity and gender focus

The second of three objectives is "*Increase equity in access to services*". The Work Plan narrative provides discussion of the five indicators and equity issues linked to each. There is no explicit attention to any potential or existing gender barriers to access to services; there is a need for specific focus on how HSS activities to increase equity of access will address any gender barriers and how such action can be measured. In addition, a specific equity indicator should be included in the M&E Framework – while GAVI SGII indicators I and II are included as outcome indicators, III is not. The inclusion of the equity indicator for measurement by country is to be considered (disaggregate data by wealth and geography). Clarity on gender and equity barriers to access should be provided.

3. TAP issues

All outstanding TAP issues listed in the 2012 Monitoring IRC report have been satisfactorily clarified, except the pending issue of the HSS external audit report for 2009/2010. However, this will not inhibit the disbursement of HSS funds to WHO and UNICEF.

4. IRC Recommendations

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- **CSO Type B**

Approval with clarifications.

- **Revised HSS Work Plan**

Approval

5. Clarifications

Clarifications requested for CSO Type B support

The following clarifications are requested:

A coherent and focused CSO Type B programme using the existing M&E Framework is needed, with clear baselines and targets, so that progress over time and for 2013/14 can be monitored.

The M&E Officers in the CSO Unit should work with GAVI and the CSOs to outline baseline and targets, both for previous achievements and for the 2013/14 work plans and the programme M&E Framework (please use the framework from the original proposal with updated baseline and targets).

The inclusion of the equity indicator for measurement by all CSO partners is to be considered (disaggregate data by wealth and geography). Clarity on gender and equity barriers to access should be provided.

6. Recommendation

Recommendation for CSO Type B support

The July 2012 IRC recommended that an end of project CSO evaluation should be considered for 2013 or 2014; this is endorsed by this IRC. An end of project evaluation report should be prepared providing information on the impact of CSO support focusing on advocacy, policy engagement, networks and impact on immunisation.

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Appendix C

GAVI Alliance Terms and Conditions

Countries will be expected to sign and agree to the following GAVI Alliance terms and conditions in the application forms, which may also be included in a grant agreement to be agreed upon between GAVI and the country:

FUNDING USED SOLELY FOR APPROVED PROGRAMMES

The applicant country ("Country") confirms that all funding provided by the GAVI Alliance for this application will be used and applied for the sole purpose of fulfilling the programme(s) described in this application. Any significant change from the approved programme(s) must be reviewed and approved in advance by the GAVI Alliance. All funding decisions for this application are made at the discretion of the GAVI Alliance Board and are subject to IRC processes and the availability of funds.

AMENDMENT TO THIS PROPOSAL

The Country will notify the GAVI Alliance in its Annual Progress Report if it wishes to propose any change to the programme(s) description in this application. The GAVI Alliance will document any change approved by the GAVI Alliance, and this application will be amended.

RETURN OF FUNDS

The Country agrees to reimburse to the GAVI Alliance, all funding amounts that are not used for the programme(s) described in this application. The country's reimbursement must be in US dollars and be provided, unless otherwise decided by the GAVI Alliance, within sixty (60) days after the Country receives the GAVI Alliance's request for a reimbursement and be paid to the account or accounts as directed by the GAVI Alliance.

SUSPENSION/ TERMINATION

The GAVI Alliance may suspend all or part of its funding to the Country if it has reason to suspect that funds have been used for purpose other than for the programmes described in this application, or any GAVI Alliance-approved amendment to this application. The GAVI Alliance retains the right to terminate its support to the Country for the programmes described in this application if a misuse of GAVI Alliance funds is confirmed.

ANTICORRUPTION

The Country confirms that funds provided by the GAVI Alliance shall not be offered by the Country to any third person, nor will the Country seek in connection with this application any gift, payment or benefit directly or indirectly that could be construed as an illegal or corrupt practice.

AUDITS AND RECORDS

The Country will conduct annual financial audits, and share these with the GAVI Alliance, as requested. The GAVI Alliance reserves the right, on its own or through an agent, to perform audits or other financial management assessment to ensure the accountability of funds disbursed to the Country.

The Country will maintain accurate accounting records documenting how GAVI Alliance funds are used. The Country will maintain its accounting records in accordance with its government-approved accounting standards for at least three years after the date of last disbursement of GAVI Alliance funds. If there is any claims of misuse of funds, Country will maintain such records until the audit findings are final. The Country agrees not to assert any documentary privilege against the GAVI Alliance in connection with any audit.

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CONFIRMATION OF LEGAL VALIDITY

The Country and the signatories for the government confirm that this application is accurate and correct and forms a legally binding obligation on the Country, under the Country's law, to perform the programmes described in this application.

CONFIRMATION OF COMPLIANCE WITH THE GAVI ALLIANCE TRANSPARANCY AND ACCOUNTABILITY POLICY

The Country confirms that it is familiar with the GAVI Alliance Transparency and Accountability Policy (TAP) and will comply with its requirements.

ARBITRATION

Any dispute between the Country and the GAVI Alliance arising out of or relating to this application that is not settled amicably within a reasonable period of time, will be submitted to arbitration at the request of either the GAVI Alliance or the Country. The arbitration will be conducted in accordance with the then-current UNCITRAL Arbitration Rules. The parties agree to be bound by the arbitration award, as the final adjudication of any such dispute. The place of arbitration will be Geneva, Switzerland. The language of the arbitration will be English.

For any dispute for which the amount at issue is US\$ 100,000 or less, there will be one arbitrator appointed by the GAVI Alliance. For any dispute for which the amount at issue is greater than US \$100,000 there will be three arbitrators appointed as follows: The GAVI Alliance and the Country will each appoint one arbitrator, and the two arbitrators so appointed will jointly appoint a third arbitrator who shall be the chairperson.

The GAVI Alliance will not be liable to the country for any claim or loss relating to the programmes described in this application, including without limitation, any financial loss, reliance claims, any harm to property, or personal injury or death. Country is solely responsible for all aspects of managing and implementing the programmes described in this application.

USE OF COMMERCIAL BANK ACCOUNTS

The eligible country government is responsible for undertaking the necessary due diligence on all commercial banks used to manage GAVI cash-based support, including HSS, ISS, CSO and vaccine introduction grants. The undersigned representative of the government confirms that the government will take all responsibility for replenishing GAVI cash support lost due to bank insolvency, fraud or any other unforeseen event.