

Annual Progress Report 2009

Submitted by

The Government of

[GUYANA]

Reporting on year: 2009

Requesting for support year: 2011

Date of submission:

Deadline for submission: 15 May 2010

Please send an electronic copy of the Annual Progress Report and attachments to the following e-mail address: apr@gavialliance.org

any hard copy could be sent to:

GAVI Alliance Secrétariat, Chemin de Mines 2. CH 1202 Geneva, Switzerland

Enquiries to: **apr@gavialliance.org** or representatives of a GAVI partner agency. The documents can be shared with GAVI partners, collaborators and general public.

Note: Before starting filling out this form get as reference documents the electronic copy of the APR and any new application for GAVI support which were submitted the previous year.

GAVI ALLIANCE GRANT TERMS AND CONDITIONS

FUNDING USED SOLELY FOR APPROVED PROGRAMMES

The applicant country ("Country") confirms that all funding provided by the GAVI Alliance will be used and applied for the sole purpose of fulfilling the programme(s) described in the Country's application. Any significant change from the approved programme(s) must be reviewed and approved in advance by the GAVI Alliance. All funding decisions for the application are made at the discretion of the GAVI Alliance Board and are subject to IRC processes and the availability of funds.

AMENDMENT TO THE APPLICATION

The Country will notify the GAVI Alliance in its Annual Progress Report if it wishes to propose any change to the programme(s) description in its application. The GAVI Alliance will document any change approved by the GAVI Alliance, and the Country's application will be amended.

RETURN OF FUNDS

The Country agrees to reimburse to the GAVI Alliance all funding amounts that are not used for the programme(s) described in its application. The country's reimbursement must be in US dollars and be provided, unless otherwise decided by the GAVI Alliance, within sixty (60) days after the Country receives the GAVI Alliance's request for a reimbursement and be paid to the account or accounts as directed by the GAVI Alliance.

SUSPENSION/ TERMINATION

The GAVI Alliance may suspend all or part of its funding to the Country if it has reason to suspect that funds have been used for purpose other than for the programmes described in the Country's application, or any GAVI Alliance-approved amendment to the application. The GAVI Alliance retains the right to terminate its support to the Country for the programmes described in its application if a misuse of GAVI Alliance funds is confirmed.

ANTICORRUPTION

The Country confirms that funds provided by the GAVI Alliance shall not be offered by the Country to any third person, nor will the Country seek in connection with its application any gift, payment or benefit directly or indirectly that could be construed as an illegal or corrupt practice.

AUDITS AND RECORDS

The Country will conduct annual financial audits, and share these with the GAVI Alliance, as requested. The GAVI Alliance reserves the right, on its own or through an agent, to perform audits or other financial management assessment to ensure the accountability of funds disbursed to the Country.

The Country will maintain accurate accounting records documenting how GAVI Alliance funds are used. The Country will maintain its accounting records in accordance with its government-approved accounting standards for at least three years after the date of last disbursement of GAVI Alliance funds. If there is any claims of misuse of funds, Country will maintain such records until the audit findings are final. The Country agrees not to assert any documentary privilege against the GAVI Alliance in connection with any audit.

CONFIRMATION OF LEGAL VALIDITY

The Country and the signatories for the Country confirm that its application, and Annual Progress Report, are accurate and correct and form legally binding obligations on the Country, under the Country's law, to perform the programmes described in its application, as amended, if applicable, in the APR.

CONFIRMATION OF COMPLIANCE WITH THE GAVI ALLIANCE TRANSPARANCY AND ACCOUNTABILITY POLICY

The Country confirms that it is familiar with the GAVI Alliance Transparency and Accountability Policy (TAP) and complies with the requirements therein.

USE OF COMMERCIAL BANK ACCOUNTS

The Country is responsible for undertaking the necessary due diligence on all commercial banks used to manage GAVI cash-based support. The Country confirms that it will take all responsibility for replenishing GAVI cash support lost due to bank insolvency, fraud or any other unforeseen event.

ARBITRATION

Any dispute between the Country and the GAVI Alliance arising out of or relating to its application that is not settled amicably within a reasonable period of time, will be submitted to arbitration at the request of either the GAVI Alliance or the Country. The arbitration will be conducted in accordance with the then-current UNCITRAL Arbitration Rules. The parties agree to be bound by the arbitration award, as the final adjudication of any such dispute. The place of arbitration will be Geneva, Switzerland. The language of the arbitration will be Findlish

For any dispute for which the amount at issue is US\$ 100,000 or less, there will be one arbitrator appointed by the GAVI Alliance. For any dispute for which the amount at issue is greater than US \$100,000 there will be three arbitrators appointed as follows: The GAVI Alliance and the Country will each appoint one arbitrator, and the two arbitrators so appointed will jointly appoint a third arbitrator who shall be the chairperson.

The GAVI Alliance will not be liable to the country for any claim or loss relating to the programmes described in the application, including without limitation, any financial loss, reliance claims, any harm to property, or personal injury or death. Country is solely responsible for all aspects of managing and implementing the programmes described in its application..

By filling this APR the country will inform GAVI about :

- accomplishments using GAVI resources in the past year
- important problems that were encountered and how the country has tried to overcome them
- · Meeting accountability needs concerning the use of GAVI disbursed funding and in-country arrangements with development partners
- Requesting more funds that had been approved in previous application for ISS/NVS/HSS, but have not yet been released
- how GAVI can make the APR more user-friendly while meeting GAVI's principles to be accountable and transparent.

Government Signatures Page for all GAVI Support (ISS, INS, NVS, HSS, CSO)

By signing this page, the Government hereby attest the validity of the information provided in the report, including all attachments, annexes, financial statements and/or audit reports. The Government further confirms that vaccines, supplies and funding were used in accordance with the GAVI Alliance Standard Grant Terms and Conditions as stated in page 2 of this Annual Progress Report (APR).

Minister of Health (or delegated authority):

Title: D.R.

Title:

Signature: Let Ileun

Signature

Minister of Finance (or delegated authority):

E-mail.....

Date: 2010. 06.01

Date:

This report has been compiled by:

elephone 22-73309......

Full name Full name

Annual Progress Report 2009

ICC Signatures Page

If the country is reporting on ISS, INS, NVS support

We, the undersigned members of the immunisation Inter-Agency Co-ordinating Committee (ICC) endorse this report. Signature of endorsement of this document does not imply any financial (or legal) commitment on the part of the partner agency or individual.

The GAVI Alliance Transparency and Accountability Policy is an integral part of GAVI Alliance monitoring of country performance. By signing this form the ICC members confirm that the funds received from the GAVI Alliance have been used for purposes stated within the approved application and managed in a transparent manner, in accordance with government rules and regulations for financial management.

| Name/Title | Agency/Organisation | Signature | Date |
|--------------------------|-----------------------------|-------------|------------|
| Mr. Eng Adrianus Vlugman | PAHO/WHO, Guyana | Na | 28/5/10 |
| Dr Suleiman Braimoh | UNICEF Representative | Merch | 27. May |
| Dr Shamdeo Persaud | Chief Medical Officer, | X Esc | 27/8/10 |
| Dr Janice Woolford | MCH/EPI Officer, MOH | Jance Works | 27/5/2010 |
| Mr Hydar Ally | Permanent Secretary, MOH | 1- acg | 2000119 |
| Ms Karen Yaw | Planning Department, MOH | Rylin | 21/05/2011 |
| | | 0 | |

| ICC may wish to send informal comments to: apr@gavialliance.org All comments will be treated confidentially |
|---|
| Comments from partners: |
| |
| Comments from the Regional Working Group: |
| |
| |
| |

4

HSCC Signatures Page NOT APPLICABLE

| ii the country is reporting on HSS | | | | | |
|---|--|--|---|--|--|
| We, the undersigned members of the [ins Strengthening Programme. Signature financial (or legal) commitment on the p | sert name] endorse the of endorsement of t | his report on the He this document does n | alth Systems | | |
| The GAVI Alliance Transparency and monitoring of country performance. Efunds received from the GAVI Alliance application and managed in a transpregulations for financial management. report has been based upon accurate a | By signing this form the have been used for poarent manner, in accompute HSC | ne HSCC members co purposes stated within ordance with government CC confirms that the co | nfirm that the the approved ent rules and | | |
| Name/Title | Agency/Organisation | Signature | Date | | |
| | | | | | |
| HSCC may wish to send informal comments to: apr@gavialliance.org All comments will be treated confidentially Comments from partners: | | | | | |
| Comments from the Regional Working Group: | | | | | |

Signatures Page for GAVI Alliance CSO Support (Type A & B) NOT APPLICABLE

| This report on | the GAVI Alliance CSO | Support has been comple | nod by. | | | | |
|--|---|---|--|-------------|--|--|--|
| Name: | | | | | | | |
| Post: | | | | | | | |
| Organisation:. | | | | | | | |
| Date: | Pate: | | | | | | |
| Signature: | | | | | | | |
| level coordina exercise (for 1 implement the | s been prepared in consu- tion mechanisms (HSCC Type A funding), and thos e GAVI HSS proposal or c | or equivalent and ICC) a e receiving support from | and those involved in the GAVI Alliance to I | the mapping | | | |
| We, the uno | dersigned members of(inse | | | | | | |
| Alliance CSO | (ins | | | | | | |
| Alliance CSO | (inso | ert name of committee) | endorse this report | on the GAV | | | |
| Alliance CSO | (inso | ert name of committee) Agency/Organisation | endorse this report Signature | on the GAV | | | |
| Alliance CSO | Support. (inso | ert name of committee) Agency/Organisation | endorse this report Signature | on the GAV | | | |
| Alliance CSO | Support. (inso | ert name of committee) Agency/Organisation | endorse this report Signature | on the GAV | | | |
| Alliance CSO | Support. (inso | ert name of committee) Agency/Organisation | endorse this report Signature | on the GAV | | | |
| Alliance CSO | Support. Name/Title | ert name of committee) Agency/Organisation | endorse this report Signature | on the GAV | | | |
| Alliance CSO | Support. Name/Title | Agency/Organisation | endorse this report Signature | on the GAV | | | |
| Alliance CSO | Support. Name/Title | Agency/Organisation | endorse this report Signature | on the GAV | | | |

Signature of endorsement does not imply any financial (or legal) commitment on the part of the partner agency or individual.

Annual Progress Report 2009: Table of Contents

This APR reports on activities between January - December 2009 and specifies requests for the period January - December 2011

1. General Programme Management Component

- 1.1 Updated baseline and annual targets. Table 1 in Annex 1
- 1.2 Immunisation achievements in 2009
- 1.3 Data assessments
- 1.4 Overall Expenditure and Financing for Immunisation
- 1.5 Interagency Coordinating Committee (ICC)
- 1.6 Priority actions in 2010-11

2. Immunisation Services Support (ISS)

- 2.1 Report on 2009 ISS funds (received reward)
- 2.2 Management of ISS funds
- 2.3 Detailed expenditure of ISS funds during 2009 calendar year
- 2.4 Request for ISS reward

3. New and Under-used Vaccines Support (NVS)

- 3.1 Receipt of new & under-used vaccines for 2009 vaccination programme
- 3.2 Introduction of a New Vaccine in 2009
- 3.3 Report on country co-financing in 2009
- 3.4 Effective Vaccine Store Management/Vaccine Management Assessment
- 3.5 Change of vaccine presentation
- 3.6 Renewal of multi-year vaccines support
- 3.7 Request for continued support for vaccines for 2011 vaccination programme

4. Injection Safety Support (INS)

- 4.1 Receipt of injection safety support (for relevant countries)
- 4.2 Progress of transition plan for safe injections and management of sharps waste
- 4.3 Statement on use of GAVI Alliance injection safety support received in cash

5. Health System Strengthening Support (HSS)

- 5.1 Information relating to this report
- 5.2 Receipt and expenditure of HSS funds in the 2009 calendar year
- 5.3 Report on HSS activities in 2009 reporting year
- 5.4 Support functions
- 5.5 Programme implementation for 2009 reporting year
- 5.6 Management of HSS funds
- 5.7 Detailed expenditure of HSS funds during the 2009 calendar year
- 5.8 General overview of targets achieved
- 5.9 Other sources of funding in pooled mechanism

6. Civil Society Organisation Support (CSO)

- 6.1 TYPE A: Support to strengthen coordination and representation of CSOs
- 6.2 TYPE B: Support for CSOs to help implement the GAVI HSS proposal or cMYP

7. Checklist

8. Comments

Annexes

- Annex 1: [Country]'s APR calculation of ISS-NVS for 2011 (Excel file attached)
- Annex 2: TOR & Example of ISS Financial Statement
- Annex 3: TOR & Example of HSS Financial Statement
- Annex 4: TOR & Example of CSO Type B Financial Statement

List of Tables in 2009 APR

| APR Section | Table N° | Where- about | Title | | | |
|----------------|-------------|-----------------|---|--|--|--|
| 1.1 | Table 1 | Annex 1 | Updated Baseline and Annual Targets | | | |
| 1.4 | Table 2 | APR form | Overall Expenditure and Financing for Immunisation in US\$. | | | |
| 2.5 | Table 3 | Annex 1 | Calculation of ISS reward | | | |
| 3.1 | Table 4 | APR form | Vaccines received for 2009 vaccinations | | | |
| 3.3 | Table 5 | APR form | Four questions on country co-financing in 2009 | | | |
| 3.7 | Table 6 | Annex 1 | Request for vaccines for 2011 | | | |
| 4.1 | Table 7 | APR form | Received Injection Safety supply in 2009 | | | |
| 4.2 | Table 8 | APR form | Funding sources of Injection Safety supply in 2009 | | | |
| 4.3 | Table 9 | APR form | Expenditure for 2009 activities (for INS in cash) | | | |
| 4.3 | Table 10 | APR form | Planned activities and budget for 2010 | | | |
| 5.2 | Table 11 | APR form | Receipt and expenditure of HSS funds | | | |
| 5.3 | Table 12 | APR form | HSS Activities in 2009 reporting year | | | |
| 5.4.3 | Table 13 | APR form | Planned HSS activities for 2010 | | | |
| 5.4.3 | Table 14 | APR form | Planned HSS Activities for next year (ie. 2011 FY) | | | |
| 5.8 | Table 15 | APR form | Indicators listed in original application approved | | | |
| 5.8 | Table 16 | APR form | Trend of values achieved | | | |
| 5.9 | Table 17 | APR form | Sources of HSS funds in a pooled mechanism | | | |
| 6.2.1 | Table 18 | APR form | Outcomes of CSOs activities | | | |
| 6.2.1 | Table 19 | APR form | Planned activities and expected outcomes for 2010/2011 | | | |
| 6.2.5 | Table 20 | APR form | Progress of project implementation | | | |
| 7. | Table 21 | APR form | Checklist of a completed APR form | | | |

List of supporting documents attached to this APR

- Expand the list as appropriate;
 List the documents in sequential number;
- 3. Copy the document number in the relevant section of the APR

| Document N° | Title | APR Section |
|----------------|--|------------------|
| Annex 1 | Calculation of [Country's] ISS-NVS support for 2011 (Annex 1) | 1.1; 2.4; 3.7 |
| Annex 3 | Minutes of all the ICC meetings held in 2009 | 1.5 |
| Annex 2 | Financial statement for the use of ISS funds in the 2009 calendar year | 2.3 |
| Annex 2.1 | External audit report of ISS funds during the most recent fiscal year (if available) | 2.3 |
| Annex 2.2 | Financial statement for the use of New Vaccines Introduction Grant funds in the 2009 calendar year | 3.2.3 |
| Annex 2.3 | Financial Statement for Balance of Funds Remaining for Re – programming on Pentavalent Funds | |
| Annex 4 | Report of the last Effective Vaccine Store Management (EVSM)/Vaccine Management Assessment (VMA) | 3.4 |
| NA | Minutes of the ICC meeting endorsing the change of vaccine presentation (if not included among the above listed minutes) | 3.5 |
| Annex 5 | New cMYP for the years | 3.6 |
| NA | Minutes of the ICC meeting endorsing the country request for extension of new vaccine support for the years (if not included among the above listed minutes) | 3.6 |
| NA | Minutes of the HSCC meetings held in 2009 including those on discussion/endorsement of this report | 5.1.8 |
| NA | Latest Health Sector Review Report | 5.1.8 |
| NA | Financial statement for the use of HSS funds in the 2009 calendar year | 5.8 |
| NA | External audit report for HSS funds during the most recent fiscal year (if available) | 5.8 |
| NA | CSO mapping report | 6.1.1 |
| NA | Financial statement for the use of CSO 'Type B' funds in the 2009 calendar year | 6.2.4 |
| NA | External audit report for CSO 'Type B' funds during the most recent fiscal year (if available) | 6.2.4 |

1. General Programme Management Component

1.1 Updated baseline and annual targets (fill in Table 1 in Annex1-excell)

The numbers for 2009 in Table 1 must be consistent with those that the country reported in the **WHO/UNICEF Joint Reporting Form (JRF) for 2009.** The numbers for 2010-15 in Table 1 should be consistent with those that the country provided to GAVI in previous APR or in new application for GAVI support or in cMYP.

In the space below, please provide justification and reasons for those numbers that in this APR are different from the referenced ones:

| Provide justification for any changes in births : |
|---|
| Data for 2009 are estimated figures on births. The official data is currently being verified the Health Statistical Department |
| Provide justification for any changes in surviving infants: |
| Data for 2009 are estimated figures on surviving infants. The official data is currently being verified the Health Statistical Department |
| Provide justification for any changes in Targets by vaccine: |
| Changes made to targets based on the fact that PCV7 nor Rotateq was not received in 2009, therefore targets sifted down to the next year, hoping that the vaccines would arrive in the country. |
| Provide justification for any changes in Wastage by vaccine: |
| No changes |
| |
| |

1.2 Immunisation achievements in 2009

Please comment on the achievements of immunisation programme against targets (as stated in last year's APR), the key major activities conducted and the challenges faced in 2009 and how these were addressed:

The National Central storage room has increased the capacity of the EPI Central cold storage. Fifty vaccine carriers were obtained for the EPI programme and these were distributed to the EPI programme

| | | | | | | | 41 4 4 |
|----|--------------|------------|----------|------------|------------|---------------|-----------------|
| Ιt | targets were | not reache | d blease | comment on | reasons to | or not reachi | ng the targets: |

Targets were met

1.3 Data assessments

1.3.1 Please comment on any discrepancies between immunisation coverage data from different sources (for example, if survey data indicate coverage levels that are different than those measured through the administrative data system, or if the WHO/UNICEF Estimate of National Immunisation Coverage and the official country estimate are different)¹.

Survey data is different from routine services immunization data. Routine data is actual data collected and survey data draws on a sample and makes inference for the entire population

1.3.2 Have any assessments of administrative data systems been conducted from 2008 to the present? [YES / NO]. If YES:

Please describe the assessment(s) and when they took place.

Yes, This was during the National EPI evaluation in September 2008

1.3.3 Please describe any activities undertaken to improve administrative data systems from 2008 to the present.

Regional data on receipt is checked and verified by the nursing officer before it is tabulated. The date and the time this is received is also stamped and noted. Three EPI evaluations meetings are held per year where all the regions review their data and coverage

1.3.4 Please describe any plans that are in place, or will be put into place, to make further improvements to administrative data systems.

Monitoring and Reporting guidelines are being prepared to ensure that each region complies with the reporting system.

1.4 Overall Expenditures and Financing for Immunisation

The purpose of Table 2 is to guide GAVI understanding of the broad trends in immunisation programme expenditures and financial flows. Please fill the table using US\$.

_

¹ Please note that the WHO UNICEF estimates for 2009 will only be available in July 2010 and can have retrospective changes on the time series

Annual Progress Report 2009

Table 2: Overall Expenditure and Financing for Immunisation from all sources (Government and donors) in US\$.

| Expenditures by Category | Expenditure Year 2009 | Budgeted Year 2010 | Budgeted Year 2011 |
|--|--------------------------|-----------------------|-----------------------|
| Traditional Vaccines ² | 624,580 | 527,940 | 484,640 |
| New Vaccines | | 20,000 | 15,000 |
| Injection supplies with AD syringes | 71,029.94 | 33,630 | 35,520 |
| Injection supply with syringes other than Ads | | | |
| Cold Chain equipment | 86,928.73 | 75,680 | 67,680 |
| Operational costs | 663,309 | 827,300 | 872,201 |
| Social Mobilization | 93,999.81 | 41,610 | 58,950 |
| Evaluation | 36,892.94 | 62,800 | 68,310 |
| Training | 50, 116.69 | 53,650 | 94,720 |
| Supervision | 19,351.41 | 31,210 | 32,490 |
| Epidemiological Surveillance and Investigation | 24,650 | 35,090 | 31,780 |
| Other | | 34,470 | 17,679 |
| Total EPI (Govt and donors) | 1,670,649 | 1,743.380 | 1778,970 |
| Total Government Health | 12,763,006 | 13,000,230 | 14,592,626 |

Exchange rate used 205 Guyana dollars to I US

Please describe trends in immunisation expenditures and financing for the reporting year, such as differences between planned versus actual expenditures, financing and gaps. Give details on the reasons for the reported trends and describe the financial sustainability prospects for the immunisation program over the next three years; whether the funding gaps are manageable, challenging, or alarming. If either of the latter two is applicable, please explain the strategies being pursued to address the gaps and indicate the sources/causes of the gaps.

The EPI spending was in line with the budgeted amount. No new vaccines were received during this period. It is expected that the cost will increase in 2010 once new vaccines are received.

1.5 Interagency Coordinating Committee (ICC)

How many times did the ICC meet in 2009?Twice...... Please attach the minutes (Document N° 2 and 3) from all the ICC meetings held in 2009, including those of the meeting endorsing this report.

List the key concerns or recommendations, if any, made by the ICC on items 1.1 through 1.4

ICC is concerned that the release of the vaccines to the country took so long after the award. Guyana did not receive any new vaccines to the end of 2009.

ICC also would like to know whether Guyana would be receiving PCV 7 or 10.

Are any Civil Society Organisations members of the ICC ?: [Yes / No]. If yes, which ones?

² Traditional vaccines: BCG, DTP, OPV (or IPV), Mealses 1st dose (or the combined MR, MMR), TT. Some countries will also include HepB and Hib vaccines in this row, if these vaccines were introduced without GAVI support. 12 Annual Progress Report 2009

| List CSO member organisations: | |
|--------------------------------|---|
| | |
| | |
| | - |

1.6 *Priority actions in 2010-2011*

What are the country's main objectives and priority actions for its EPI programme for 2010-2011? Are they linked with cMYP?

Country main objectives are to ensure that the new vaccines are introduced throughout the whole country.

To ensure that the vaccines are maintained at the right potency by ensuring that the cold storage at the national level and regional level .

Yes there are linked to the multi year plan.

2. Immunisation Services Support (ISS)

2.1 Report on the use of ISS funds in 2009 (support document #3)

Funds received during 2009: US\$......(funds received 17th June 2007) Remaining funds (carry over) from 2008: US\$...15,000......Balance carried over to 2010: US\$....354.3s.....

Please report on major activities conducted to strengthen immunisation using ISS funds in 2009.

- All the preparation for the new vaccines began in anticipation that they would arrive in the latter part of 2009.
- New Vaccine Training has commenced in most of the regions and this is still ongoing.
- IEC materials are being prepared
- The cold chain system was enhanced

2.2 <u>Management of ISS Funds</u>

Has a GAVI Financial Management Assessment (FMA) been conducted prior to, or during the 2009 calendar year? [IF YES]: please complete Part A below. NO [IF NO]: please complete Part B below.

Part A: briefly describe progress against requirements and conditions which were agreed in any Aide Memoire concluded between GAVI and the country, as well as conditions not met in the management of ISS funds.

| Niet emplieskie | | | |
|-----------------|--|--|--|
| Not applicable | | | |

Part B: briefly describe the financial management arrangements and process used for your ISS funds. Indicate whether ISS funds have been included in national health sector plans and budgets. Report also on any problems that have been encountered involving the use of ISS funds, such as delays in availability of funds for programme use.

Please include details on: the type of bank account(s) used (commercial versus government accounts); how budgets are approved; how funds are channelled to the sub-national levels; financial reporting arrangements at both the sub-national and national levels; and the overall role of the ICC in this process.

Funds are managed by PAHO/WHO, Guyana office at the Republic Bank. This is a commercial bank

Funds were received for ISS through PAHO/WHO, Guyana office. These funds were kept at PAHO and managed by PAHO for the Ministry of Health.

This money was not sent to the Ministry of Health but kept by PAHO in their accounts.

It was agreed that these ISS funds will be managed by PAHO and not sent to the Ministry of Health.

The EPI Officer, MOH makes a request to the Permanent Secretary, Ministry of Health who then send the request to the PAHO/WHO representative who then obligates the fund and completes the activity as requested by the Ministry of Health.

Detailed expenditure of ISS funds during the 2009 calendar year

Please attach a detailed financial statement for the use of ISS funds during the 2009 calendar year (Document N°......Annex 2.. Annex 2.1). (Terms of reference for this financial statement are attached in Annex 2). Financial statements should be signed by the Chief Accountant or by the Permanent Secretary of Ministry of Health.

External audit reports for ISS, HSS, CSO Type B programmes are due to the GAVI Secretariat six months following the close of your government's fiscal year. If an external audit report is available for your ISS programme during your government's most recent fiscal year, this must also be attached (**Document N**°.....Annex 2,1......).

2.3 Request for ISS reward

In June 2009, the GAVI Board decided to improve the system to monitor performance of immunisation programmes and the related calculation of performance based rewards. Starting from 2008 reporting year, a country is entitled to a reward:

- a) if the number of children vaccinated with DTP3 is higher than the previous year's achievement (or the previous high), and
- b) if the reported administrative coverage of DTP3 (reported in the JRF) is in line with the WHO/UNICEF coverage estimate for the same year.

If you may be eligible for ISS reward based on DTP3 achievements in 2009 immunisation programme, estimate the \$ amount by filling Table 3 in Annex 1.3

³ The Monitoring IRC will review the ISS section of the APR after the WHO/UNICEF coverage estimate is made available.

Annual Progress Report 2009

3. New and Under-used Vaccines Support (NVS)

3.1 Receipt of new & under-used vaccines for 2009 vaccination programme (no vaccines were received in 2009)

Did you receive the approved amount of vaccine doses that GAVI communicated to you in its decision letter (DL)? Fill Table 4.

No Guyana did not receive any vaccines new vaccines in 2009

Table 4: Vaccines received for 2009 vaccinations against approvals for 2009

| Table 11 Vaccince received for 2000 vaccinations against approvale for 2000 | | | | | |
|---|----------------------------|------------|--|---|--|
| | [A] | | [B] | | |
| Vaccine Type | Total doses for 2009 in DL | Date of DL | Total doses received by end 2009 * | Total doses of postponed deliveries in 2010 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

^{*} Please also include any deliveries from the previous year received against this DL

If numbers [A] and [B] are different,

| | L , |
|---|--|
| What are the main problems | |
| encountered? (Lower vaccine utilisation | • |
| than anticipated? Delay in shipments? | |
| Stock-outs? Excessive stocks? Problems | |
| with cold chain? Doses discarded because VVM changed colour or because of the | Not applicable-no new vaccines received |
| expiry date?) | Two applicable-no new vaccines received |
| What actions have you taken to | |
| improve the vaccine management, | |
| e.g. such as adjusting the plan for | Not applicable –no new vaccines received |
| vaccine shipments? (in the country | |
| and with UNICEF SD) | |

3.2 <u>Introduction of a New Vaccine in 2009 (</u> Not applicable)

3.2.1 If you have been approved by GAVI to introduce a new vaccine in 2009, please refer to the vaccine introduction plan in the proposal approved and report on achievements.

| Vaccine introduced: | |
|---|----------------------|
| Phased introduction [YES / NO] | Date of introduction |
| Nationwide introduction [YES / NO] | Date of introduction |
| The time and scale of introduction was as planned in the proposal? If not, why? | • |

3.2.2 Use of new vaccines introduction grant (or lumpsum)

| Funds of Vaccines Introduction Grant received: | US\$ 200.000 | Receipt date: 29 th May 2008 |
|---|--------------|---|
| Tariac or vaccines introduction Crant received. | | recorpt date. 20 may 2000 |

Please report on major activities that have been undertaken in relation to the introduction of a new vaccine, using the GAVI New Vaccine Introduction Grant.

These funds were used for training in EPI, social mobilization activities, EPI surveillance and human resources, national monitoring and evaluation of the EPI programme, procurement of cold chain materials and equipment for the regions. For the human resources funds were used to

support the establishment of the national cold room namely provision of two officers one for the operational aspects of the cold room and the other for a national cold chain officer who would ensure that the vaccines are stored, kept and maintained at the right temperatures

| Please describe any problems encountered in | n the imple | mentation | of the plan | ned activ | vities: |
|---|------------------------------------|--|---|--------------------------------------|--------------------------------------|
| No problems encountered | | | | | |
| | | | | | |
| | | | | | |
| le there a helenge of the introduction great th | ot will bo o | arriad faru | ord2 [VES] | | |
| Is there a balance of the introduction grant th If YES, how much? US\$56,852.28 | | arried forw | aiu! [1ES] | | |
| Please describe the activities that will be und | ertaken wi | th the bala | nce of fund | s: | |
| This funding will be used to further strengthe Continuous provision for the national storage mobilization activities e.g. vaccination camp | e bond. Th | | | | |
| 3.2.3 Detailed expenditure of New Vaccines year | s Introduct | ion Grant f | unds during | the 200 | 9 calendar |
| Please attach a detailed financial statement f in the 2009 calendar year (Document N° reference for this financial statement are atta signed by the Chief Accountant or by the Per 3.3 Report on country co-financing in 2 | Annex 2 ched in Ar manent Se | 2.1 and An nex 2). Fir ecretary of | nex 2,2 nancial state Ministry of |). (Te ements s Health. | erms of |
| Table 5: Four questions on country co-finan | | | | | |
| Q. 1: How have the proposed payment sched | ules and a | ctual sched | | | |
| Schedule of Co-Financing Payments | | Payment e in 2009 | Actual Pay Date in 2 | | Proposed Payment Date for 2010 |
| | (montl | n/year) | (day/mo | nth) | |
| 1 st Awarded Vaccine (specify) | | | | | |
| 2 nd Awarded Vaccine (specify) | | | | | |
| 3 rd Awarded Vaccine (specify) | | | | | |
| | | | | | |
| Q. 2: Actual co-financed amounts and doses | ? | T | | | |
| Co-Financed Payments | | Total Amo | ount in US\$ | Total A | mount in Doses |
| 1 st Awarded Vaccine (specify) | | | | | |
| 2 nd Awarded Vaccine (specify) | | | | | |
| 3 rd Awarded Vaccine (specify) | | | | | |
| Q. 3: Sources of funding for co-financing? | | | | | |
| 1. Government | | | | | |
| 2. Donor (specify) | | | | | |
| 3. Other (specify) | | | | | |
| | | | | | |
| Q. 4: What factors have accelerated, slowed of financing? | or hindered | d mobilisati | on of resou | rces for | vaccine co- |
| 1. | | | | | |
| | | | | | |

| 3. |
|--|
| 4. |
| If the country is in default please describe and explain the steps the country is planning to take to meet its co-financing requirements. For more information, please see the GAVI Alliance Default Policy http://www.gavialliance.org/resources/9Co_Financing_Default_Policy.pdf |
| Not applicable |

3.4 Effective Vaccine Store Management/Vaccine Management Assessment

When was the last Effective Vaccine Store Management (EVSM)/Vaccine Management Assessment (VMA) conducted? [mm/yyyy]

9/08. Note VMA done at a time when central vaccine cold storage facility was not was not in place. A new VMA is scheduled for June 2010.

If conducted in 2008/2009, please attach the report (. (**Document N**°..Annex 4..EPI evaluation.....)

An EVSM/VMA report must be attached from those countries which have introduced a New and Underused Vaccine with GAVI support before 2008.

Was an action plan prepared following the EVSM/VMA? [YES / NO]

If yes, please summarise main activities to address the EVSM/VMA recommendations and their implementation status.

A central cold storage room should be established. This has been done and fully functional.

When is the next EVSM/VMA* planned? [mm/yyyy]

*All countries will need to conduct an EVSM/VMA in the second year of new vaccines supported under GAVI Phase 2.

3.5 Change of vaccine presentation

If you would prefer during 2011 to receive a vaccine presentation which differs from what you are currently being supplied (for instance, the number of doses per vial; from one form (liquid/lyophilised) to the other; ...), please provide the vaccine specifications and refer to the minutes of the ICC meeting recommending the change of vaccine presentation. If supplied through UNICEF, planning for a switch in presentation should be initiated following the issuance of Decision Letter for next year, taking into account country activities needed in order to switch as well as supply availability.

| Please specify below the new vaccine presentation: |
|--|
| |
| Not applicable |

Please attach the minutes of the ICC meeting (**Document N**°.....) that has endorsed the requested change.

3.6 <u>Renewal of multi-year vaccines support for those countries whose current support is ending in 2010 (Not applicable)</u>

If 2010 is the last year of approved multiyear support for a certain vaccine and the country wishes to extend GAVI support, the country should request for an extension of the co-financing agreement with GAVI for vaccine support starting from 2011 and for the duration of a new Comprehensive Multi-Year Plan (cMYP).

The country hereby request for an extension of GAVI support for[vaccine type(s)] vaccine for the years 2011-.......[end year]. At the same time it commits itself to co-finance the procurement of[vaccine type(s)] vaccine in accordance with the minimum GAVI co-financing levels as summarised in Annex 1.

| The multi-year extension of | |
|---|----|
| 3.7 Request for continued support for vaccines for 2011 vaccination programme | |
| In order to request NVS support for 2011 vaccination do the following: | |
| Go to Annex 1 (excel file) Select the sheet corresponding to the vaccines requested for GAVI support in 2011 (e.g. Table4.1 HepB & Hib; Table4.2 YF etc) Fill in the specifications of those requested vaccines in the first table on the top of the she (e.g. Table 4.1.1 Specifications for HepB & Hib; Table 4.2.1 Specifications for YF etc) View the support to be provided by GAVI and co-financed by the country which is automatically calculated in the two tables below (e.g. Tables 4.1.2. and 4.1.3. for HepB & Hib; Tables 4.2.2. and 4.2.3. for YF etc) Confirm here below that your request for 2011 vaccines support is as per Annex 1: | et |
| [YES, I confirm] | |
| If you don't confirm, please explain: | |

4. Injection Safety Support (INS)

In this section the country should report about the three-year GAVI support of injection safety material for routine immunisation. In this section the country should not report on the injection safety material that is received bundled with new vaccines funded by GAVI.

4.1 Receipt of injection safety support in 2009 (for relevant countries)

Are you receiving Injection Safety support in cash [NO] or supplies [/NO]?

If INS supplies are received, please report on receipt of injection safety support provided by the GAVI Alliance during 2009 (add rows as applicable).

Table 7: Received Injection Safety Material in 2009

| Injection Safety Material | Quantity | Date received |
|---------------------------|----------|---------------|
| | | |
| | | |
| | | |
| | | |

| Please report o | n any problems er | ncountered: | | |
|-----------------|-------------------|-------------|--|--|
| | | | | |
| | | | | |
| Not applicable |) | | | |
| | | | | |
| | | | | |

4.2 <u>Progress of transition plan for safe injections and management of sharps waste.</u>

Even if you have not received injection safety support in 2009 please report on progress of transition plan for safe injections and management of sharps waste.

If support has ended, please report what types of syringes are used and the funding sources:

 Table 8: Funding sources of Injection Safety material in 2009

| Vaccine | Types of syringe used in 2009 routine EPI | Funding sources of 2009 |
|------------------------|---|-------------------------|
| BCG | BCG syringe 23 gauge by 3/8 | government |
| Measles | Reconstituted 25 gauge by 5/8 | government |
| TT and DT | Reconstituted and AD syringe | government |
| DTP-containing vaccine | AD syringes | Government |
| | | |

Please report how sharps waste is being disposed of:

Sharps wastes are collected in safety boxes from all the health facility and taken to Municipal waste Management unit for final disposal. For the interior, there is burning and then burying of the sharps. In some regions there are also small incinerators where final disposal is done.

| f YES: Have you encountered any problem during the implementation of safe injection and sharps waste? (Please report in box below) F NO: Are there plans to have one? (Please report in box below) | f the transitional plan for |
|--|-----------------------------|
| No problems | |
| 4.3 <u>Statement on use of GAVI Alliance injection safety support</u> the form of a cash contribution)(Not applicable) | in 2009 (if received in |
| The following major areas of activities have been funded (specify the am Alliance injection safety support in the past year: | nount) with the GAVI |
| Fund from GAVI received in 2009 (US\$): | |
| Table 9: Expenditure for 2009 activities(not applicable) | |
| 2009 activities for Injection Safety financed with GAVI support | Expenditure in US\$ |
| | |
| | |
| Total | |
| Total If a balance has been left, list below the activities that will be finance | d in 2010: |
| If a balance has been left, list below the activities that will be finance | d in 2010: |
| | |
| If a balance has been left, list below the activities that will be finance Table 10: Planned activities and budget for 2010 (Not applicable) Planned 2010 activities for Injection Safety financed with the balance of | |
| If a balance has been left, list below the activities that will be finance Table 10: Planned activities and budget for 2010 (Not applicable) Planned 2010 activities for Injection Safety financed with the balance of | |

5. Health System Strengthening Support (HSS(not applicable))

Instructions for reporting on HSS funds received

- This section only needs to be completed by those countries that have been approved and received funding for their HSS application before or during the last calendar year. For countries that received HSS funds within the last 3 months of the reported year this section can be used as an inception report to discuss progress achieved and in order to enable release of HSS funds for the following year on time.
- 2. All countries are expected to report on GAVI HSS on the basis of the January to December calendar year. In instances when countries received funds late in 2009, or experienced other types of delays that limited implementation in 2009, these countries are encouraged to provide interim reporting on HSS implementation during the 1 January to 30 April period. This additional reporting should be provided in Table 13.
- 3. HSS reports should be received by 15th May 2010.
- 4. It is very important to fill in this reporting template thoroughly and accurately and to ensure that, prior to its submission to the GAVI Alliance, this report has been verified by the relevant country coordination mechanisms (HSCC or equivalent) in terms of its accuracy and validity of facts, figures and sources used. Inaccurate, incomplete or unsubstantiated reporting may lead the Independent Review Committee (IRC) either to send the APR back to the country (and this may cause delays in the release of further HSS funds), or to recommend against the release of further HSS funds or only 50% of next tranche.
- 5. Please use additional space than that provided in this reporting template, as necessary.
- 6. Please attach all required supporting documents (see list of supporting documents on page 8 of this APR form).

Background to the 2010 HSS monitoring section

It has been noted by the previous monitoring Independent review committee, 2009 mid-term HSS evaluation and tracking study⁴ that the monitoring of HSS investments is one of the weakest parts of the design.

All countries should note that the IRC will have difficulty in approving further trenches of funding for HSS without the following information:

- Completeness of this section and reporting on agreed indicators, as outlined in the approved M&E framework outlined in the proposal and approval letter;
- Demonstrating (with tangible evidence) strong links between activities, output, outcome and impact indicators;
- Evidence of approval and discussion by the in country coordination mechanism;
- Outline technical support that may be required to either support the implementation or monitoring of the GAVI HSS investment in the coming year
- Annual health sector reviews or Swap reports, where applicable and relevant
- Audit report of account to which the GAVI HSS funds are transferred to
- Financial statement of funds spent during the reporting year (2009)

| 5.1 <u>Information relating to this report (not applica</u> | <u>ble</u> | <u>;)</u> |
|---|------------|-----------|
|---|------------|-----------|

| 5.1.1 | Government fiscal year (cycle) runs from(month) to(month). |
|-------|---|
| 5.1.2 | This GAVI HSS report covers 2009 calendar year from January to December |
| 5.1.3 | Duration of current National Health Plan is from(month/year) to |
| | (month/year). |

⁴ All available at http://www.gavialliance.org/performance/evaluation/index.php Annual Progress Report 2009

| 5.1.5 | Person(s) responsible f GAVI secretariat or by t | | | who can be contacted by the |
|---|---|---|--|--|
| example UNICE acted u review a | e: 'This report was prepared b F and the WHO country offices pon the report was finally sent | y the Planning Direc s for necessary verifi to the Health Sector btained at the meeti | torate of the Ministry of cation of sources and r r Coordination Commit | rocess of putting the report together. Fo f Health. It was then submitted to review. Once their feedback had been tee (or ICC, or equivalent) for final h March 2008. Minutes of the said |
| | Name | Organisation | Role played in report submission | Contact email and telephone number |
| Govern | ment focal point to contact for | any programmatic c | larifications: | |
| | | | | |
| Focal p | oint for any accounting of final | ncial management cl | larifications: | |
| | | | | |
| Other p | artners and contacts who took | a part in putting this r | eport together: | |
| | | | | |
| | | | | |
| [This is: section issues r informa Ministry were ta been ap | was information verified Alliance. Were any issu (especially financial info or resolved? Sue should be addressed in each however one might expect to raised in terms of validity, reliation used have been the extern of Health Planning Office. W | I (validated) at co les of substance ormation and indi ach section of the rep find what the MAIN s bility, etcetera of info and Annual Health So IHO questioned some or the YY study. The | country level prior to raised in terms of a cators values) and cort, as different section sources of information presented. For ector Review undertake of the service covera | ed in this HSS report and how its submission to the GAVI accuracy or validity of information I, if so, how were these dealt with ms may use different sources. In this were and a mention to any IMPORTANT or example: The main sources of en on (such date) and the data from the ge figures used in section XX and these e documents used for this report have |
| 5.1.7 | the GAVI HSS Secretar provide any suggestion | riat or with the IR s for improving th | C in order to improne HSS section of | ulties that are worth sharing with ove future reporting? Please the APR report? Are there any ng country reporting systems in |

5.1.4 Duration of the current immunisation cMYP is from(month/year) to(month/year)

| Not applicable | | | | | | | | | |
|--|---|----------------------------------|------------------------------------|--|---------------------------------|-------------|--------------|-------------|-----------|
| | | | | | | | | | |
| 5.1.8 Health Sec | ctor Coo | rdinatin | g Comm | ittee (HS | SCC)(No | ot applica | able) | | |
| How many times d Please attach the r those of the meetir Latest Health Sector 5.2 Receipt ar | ninutes (ig which or Reviev | Docume discusse w report i | ent N° ed/endors is also att |) from all sed this re tached (D | the HSC port Ocume | nt N° |). | | |
| | - | | | | | | | | |
| Please complete the programme. | ie table 1 | 1 below | for each | year of y | our gove | rnment's | approved | d multi-ye | ar HSS |
| Table 11: Receipt | and expe | enditure d | of HSS fu | ınds | | | | | |
| | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |
| Original annual budgets (per the originally | | | | | | | | | |
| approved HSS proposal) | | | | | | | | | |
| Revised annual budgets (if revised by previous Annual Progress Reviews) | | | | | | | | | |
| Total funds received from GAVI during the calendar year | | | | | | | | | |
| Total expenditure during the calendar year | | | | | | | | | |
| Balance carried forward | | | | | | | | | |
| to next calendar year Amount of funding requested for future | | | | | | | | | |
| calendar year(s) | | | | | | | | | |
| Please note that fig in 2009, and baland statement for HSS | ce to be that sho | carried fould be at | orward to tached to | 2010 sho this APR | ould mate R. | ch figures | presente | ed in the | financial |
| Please provide cor disbursements of C fund delays or have oth | SAVI HS | S (For exa | mple, has i | the country | had to dela | ay key area | s of its hea | lth progran | |
| | | | | | | | | | |
| | | | | | | | | | |

5.3 Report on HSS activities in 2009 reporting year (Not applicable)

Note on Table 12 below: This section should report according to the original activities featuring in the HSS application. It is very important to be precise about the extent of progress, so please allocate a percentage to each activity line, from 0% to 100% completion. Use the right hand side of the table to provide an explanation about progress achieved as well as to bring to the attention of the reviewers any issues relating to changes that have taken place or that are being proposed in relation to the original activities. It is very important that the country provides details based on the M& E framework in the original application and approval letter.

Please do mention whenever relevant the **SOURCES** of information used to report on each activity.

Table 12: HSS activities in the 2009 reporting year

| Major Activities | Planned Activity for 2009 | Explanation of differences in activities and expenditures from original application or previously approved adjustment and detail of achievements |
|---------------------|---------------------------|--|
| Objective 1: | | |
| Activity 1.1: | | |
| Activity 1.2: | | |
| Objective 2: | | |
| Activity 2.1: | | |
| Activity 2.2: | | |
| Objective 3: | | |
| Activity 3.1: | | |
| Activity 3.2: | | |

| 5.4 | Support functions | (not applicable) |
|-----|-------------------|-------------------|
| | | |

This section on **support functions** (management, M&E and Technical Support) is also very important to the GAVI Alliance. Is the management of HSS funds effective, and is action being taken on any salient issues? Have steps been taken to improve M&E of HSS funds, and to what extent is the M&E integrated with country systems (such as, for example, annual sector reviews)? Are there any issues to raise in relation to technical support needs or gaps that might improve the effectiveness of HSS funding?

| 5.4.1 Management |
|---|
| Outline how management of GAVI HSS funds has been supported in the reporting year and any changes to management processes in the coming year: |
| |
| |
| Not applicable |
| 5.4.2 Monitoring and Evaluation (M&E) |
| 5.4.2 Worldoning and Evaluation (Wate) |

Outline any inputs that were required for supporting M&E activities in the reporting year and also any support that may be required in the coming reporting year to strengthen national capacity to monitor GAVI HSS investments:

| Not applicable | | | |
|----------------|--|--|--|
| | | | |

5.4.3 Technical Support

Outline what technical support needs may be required to support either programmatic implementation or M&E. This should emphasise the use of partners as well as sustainable options for use of national institutes:

| Not applicable | | |
|----------------|--|--|
| | | |

Note on Table 13: This table should provide up to date information on work taking place during the calendar year during which this report has been submitted (i.e. 2010).

The column on planned expenditure in the coming year should be as per the estimates provided in the APR report of last year (Table 4.6 of last year's report) or –in the case of first time HSS reporters- as shown in the original HSS application. Any significant differences (15% or higher) between previous and present "planned expenditure" should be explained in the last column on the right, documenting when the changes have been endorsed by the HSCC. Any discrepancies between the originally approved application activities / objectives and the planned current implementation plan should also be explained here

Table 13: Planned HSS Activities for 2010 (not applicable)

| Major Activities | Planned Activity for 2010 | Original budget for 2010 (as approved in the HSS proposal or as adjusted during past Annual Progress Reviews) | Revised budget for 2010 (proposed) | 2010 actual expenditure as at 30 April 2010 | Explanation of differences in activities and budgets from originally approved application or previously approved adjustments |
|---------------------|---------------------------|--|--|--|--|
| Objective 1: | | | | | |
| Activity 1.1: | | | | | |
| Activity 1.2: | | | | | |
| Objective 2: | | | | | |
| Activity 2.1: | | | | | |
| Activity 2.2: | | | | | |
| Objective 3: | | | | | |
| Activity 3.1: | | | | | |
| Activity 3.2: | | | | | |
| TOTAL COSTS | | | | | |

Table 14: Planned HSS Activities for next year (ie. 2011 FY) This information will help GAVI's financial planning commitments(not applicable)

| Major Activities | Planned Activity for 2011 | Original budget for 2011 (as approved in the HSS proposal or as adjusted during past Annual Progress Reviews) | Revised budget for 2011 (proposed) | Explanation of differences in activities and budgets from originally approved application or previously approved adjustments |
|------------------|---------------------------|--|--|--|
| Objective 1: | | | | |
| Activity 1.1: | | | | |
| Activity 1.2: | | | | |
| Objective 2: | | | | |
| Activity 2.1: | | | | |
| Activity 2.2: | | | | |
| Objective 3: | | | | |
| Activity 3.1: | | | | |
| Activity 3.2: | | | | |
| TOTAL COSTS | | _ | | |

| 5.5 Programme is | mplementation | tor 2009 | reporting year |
|------------------|---------------|----------|----------------|
|------------------|---------------|----------|----------------|

5.5.1 Please provide a narrative on major accomplishments (especially impacts on health service programs, notably the immunisation program), problems encountered and solutions found or proposed, and any other salient information that the country would like GAVI to know about. Any reprogramming should be highlighted here as well. This should be based on the original proposal that was approved and explain any significant differences – it should also clarify the linkages between activities, output, outcomes and impact indicators.

This section should act as an executive summary of performance, problems and issues linked to the use of the HSS funds. This is the section where the reporters point the attention of reviewers to **key facts**, what these mean and, if necessary, what can be done to improve future performance of HSS funds.

| Not applicable |
|---|
| |
| 5.5.2 Are any Civil Society Organisations involved in the implementation of the HSS proposal? If so, describe their participation? For those pilot countries that have received CSO funding there is a separate questionnaire focusing exclusively on the CSO support after this HSS section. |
| Not applicable |
| 5.6 <u>Management of HSS funds (not applicable)</u> |
| Has a GAVI Financial Management Assessment (FMA) been conducted prior to or during the 2009 calendar year? [IF YES]: please complete Part A below. [IF NO]: please complete Part B below. |
| Part A: further describe progress against requirements and conditions which were agreed in any Aide Memoire concluded between GAVI and the country, as well as conditions not met in the management of HSS funds. |
| |
| Not applicable |

Part B: briefly describe the financial management arrangements and process used for your HSS funds. Notify whether HSS funds have been included in national health sector plans and budgets. Report also on any problems that have been encountered involving the use of HSS funds, such as delays in availability of funds for programme use.

| Please include details on: the type of bank account(s) used (commercial versus government accounts); how budgets are approved; how funds are channelled to the sub-national levels; financial reporting arrangements at both the sub-national and national levels; and the overall role of the ICC in this process. |
|---|
| Not applicable |

5.7 <u>Detailed expenditure of HSS funds during the 2009 calendar year (not applicable)</u>

Please attach a detailed financial statement for the use of HSS funds during the 2009 calendar year **(Document N°......)**. (Terms of reference for this financial statement are attached in Annex 2). Financial statements should be signed by the Chief Accountant or by the Permanent Secretary of Ministry of Health.

If any expenditures for the January – April 2010 period are reported above in Table 16, a separate, detailed financial statement for the use of these HSS funds must also be attached **(Document N°.....)**.

External audit reports for HSS, ISS and CSO-b programmes are due to the GAVI Secretariat six months following the close of your government's fiscal year. If an external audit report is available for your HSS programme during your government's most recent fiscal year, this should also be attached (**Document N**°......).

5.8 General overview of targets achieved (Not applicable)

The indicators and objectives reported here should be exactly the same as the ones outlined in the original approved application and decision letter. There should be clear links to give an overview of the indicators used to measure outputs, outcomes and impact:

Table 15: Indicators listed in original application approved

| Name of Objective or Indicator (Insert as many rows as necessary) | Numerator | Denominator | Data Source | Baseline Value and date | Baseline Source | 2009 Target |
|---|-----------|-------------|-------------|-------------------------|--------------------|-------------|
| Objective 1: | | | | | | |
| 1.1 | | | | | | |
| 1.2 | | | | | | |
| Objective 2: | | | | | | |
| 2.1 | | | | | | |
| 2.2 | | | | | | |

| In the space below, please provide justification and reasons for those indicators that in this APR are different from the original approved application: |
|--|
| Provide justification for any changes in the definition of the indicators : |
| Provide justification for any changes in the denominator : |
| |
| Provide justification for any changes in data source: |
| |

Table 16: Trend of values achieved

| Name of Indicator (insert indicators as listed in above table, with one row dedicated to each indicator) | 2007 | 2008 | 2009 | Explanation of any reasons for non achievement of targets |
|--|------|------|------|---|
| 1.1 | | | | |
| 1.2 | | | | |
| 2.1 | | | | |
| 2.2 | | | | |

| Explain any weaknesses in links between indicators for inputs, outputs and outcomes: | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| Not applicable | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

5.9 Other sources of funding in pooled mechanism for HSS (not applicable)

If other donors are contributing to the achievement of objectives outlined in the GAVI HSS proposal, please outline the amount and links to inputs being reported on:

Table 17: Sources of HSS funds in a pooled mechanism

| Donor | Amount in US\$ | Duration of support | Contributing to which objective of GAVI HSS proposal |
|-------|----------------|---------------------|--|
| | | | |
| | | | |
| | | | |
| | | | |

6. Strengthened Involvement of Civil Society Organisations (CSOs)

6.1 TYPE A: Support to strengthen coordination and representation of CSOs(not applicable)

This section is to be completed by countries that have received GAVI TYPE A CSO support⁵

| Please fill text directly into the boxes below, which can be expanded to accommodate the text. |
|--|
| Please list any abbreviations and acronyms that are used in this report below: |
| |
| |
| |
| |

6.1.1 Mapping exercise

Please describe progress with any mapping exercise that has been undertaken to outline the key civil society stakeholders involved with health systems strengthening or immunisation. Please describe the mapping exercise, the expected results and the timeline (please indicate if this has changed). Please attach the report from the mapping exercise to this progress report, if the mapping exercise has been completed (**Document N**°.......).

| | | |
|------|------|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Please describe any hurdles or difficulties encountered with the proposed methodology for identifying the most appropriate in-country CSOs involved or contributing to immunisation, child health and/or health systems strengthening. Please describe how these problems were

⁵ Type A GAVI Alliance CSO support is available to all GAVI eligible countries.

| | ow about. | | |
|---|--|--------------------------|--------------------------------------|
| Not applicable | | | |
| | | | |
| | | | |
| | | | |
| 6.1.2 Nomination process | | | |
| Diagon describe progress with process | | - (b - 11000 / | 0 1100 1 1 1 1 1 1 1 |
| that have been developed. Please ind | ses for nominating CSO representatives t icate the initial number of CSOs represer often CSO representatives attend meetin | nted in the HSCC (or equ | ivalent) and ICC, the current number |
| that have been developed. Please ind | icate the initial number of CSOs represer | nted in the HSCC (or equ | ivalent) and ICC, the current number |
| that have been developed. Please ind and the final target. Please state how | icate the initial number of CSOs represer | nted in the HSCC (or equ | ivalent) and ICC, the current number |
| that have been developed. Please ind and the final target. Please state how | icate the initial number of CSOs represer | nted in the HSCC (or equ | ivalent) and ICC, the current number |
| that have been developed. Please ind and the final target. Please state how | icate the initial number of CSOs represer | nted in the HSCC (or equ | ivalent) and ICC, the current number |

governing this. Outline the election process and how the CSO community will be/have been involved in the process, and any problems that

have arisen.

| Not applicable | |
|---|--|
| Please state whether participation by CSOs in national level coordination mechanisms (HSCC or eq change in the way that CSOs interact with the Ministry of Health. Is there now a specific team in the with CSOs? Please also indicate whether there has been any impact on how CSOs interact with each | Ministry of Health responsible for linking |
| Not applicable | |
| 6.1.3 Receipt and expenditure of CSO Type A funds (not applicable) | |
| Please ensure that the figures reported below are consistent with financial reports and/or audit report 2009 year. | ts submitted for CSO Type A funds for the |
| Funds received during 2009: US\$ Remaining funds (carried over) from 2008: US\$ Balance to be carried over to 2010: US\$ | |

This section is to be completed by countries that have received GAVI TYPE B CSO support⁶ Please fill in text directly into the boxes below, which can be expanded to accommodate the text. Please list any abbreviations and acronyms that are used in this report below: Not applicable 6.2.1 Programme implementation Briefly describe progress with the implementation of the planned activities. Please specify how they have supported the implementation of the GAVI HSS proposal or cMYP (refer to your proposal). State the key successes that have been achieved in this period of GAVI Alliance support to CSOs.

Not applicable

⁶ Type B GAVI Alliance CSO Support is available to 10 pilot GAVI eligible countries only: Afghanistan, Burundi, Bolivia, DR Congo, Ethiopia, Georgia, Ghana, Indonesia, Mozambique and Pakistan.

| Please indicate any major problems (including delays in implementation), and how these have be organisation responsible for managing the grant implementation (and if this has changed from the equivalent). | |
|--|---|
| | |
| Not applicable | |
| | |
| | |
| | |
| Please state whether the GAVI Alliance Type B support to CSOs has resulted in a change in the Health, and or / how CSOs interact with each other. | way that CSOs interact with the Ministry of |
| | |
| | |

| Not applicable |
|--|
| Please outline whether the support has led to a change in the level and type of involvement by CSOs in immunisation and health systems strengthening (give the current number of CSOs involved, and the initial number). |
| Not applicable |
| Please outline any impact of the delayed disbursement of funds may have had on implementation and the need for any other support. |
| Not applicable |

Please give the names of the CSOs that have been supported so far with GAVI Alliance Type B CSO support and the type of organisation. Please state if were previously involved in immunisation and / or health systems strengthening activities, and their relationship with the Ministry of Health.

For each CSO, please indicate the major activities that have been undertaken, and the outcomes that have been achieved as a result. Please refer to the expected outcomes listed in the proposal.

Table 18: Outcomes of CSOs activities (Not applicable)

| Name of CSO (and type of organisation) | Previous involvement in immunisation / HSS | GAVI supported activities undertaken in 2009 | Outcomes achieved |
|--|--|--|-------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Please list the CSOs that have not yet been funded, but are due to receive support in 2010/2011, with the expected activities and related outcomes. Please indicate the year you expect support to start. Please state if are currently involved in immunisation and / or health systems strengthening.

Please also indicate the new activities to be undertaken by those CSOs already supported.

Table 19: Planned activities and expected outcomes for 2010/2011(Not applicable)

| Name of CSO (and type of organisation) | Current involvement in immunisation / HSS | GAVI supported activities due in 2010 / 2011 | Expected outcomes |
|--|---|--|-------------------|
| | | | |
| | | | |
| | | | |
| | | | |

| | | 1 | <u> </u> |
|---------------------------------------|--|---|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 6.2.2 Receipt and exper | nditure of CSO Type B funds | | |
| Please ensure that the fig 2009 year. | ures reported below are consistent v | with financial reports and/or audit report | s submitted for CSO Type B funds for the |
| | 09: US\$ over) from 2008: US\$ r to 2010: US\$ | | |
| 6.2.3 Management of G | AVI CSO Type B funds | | |
| complete Part A below. | nagement Assessment (FMA) been NO]: please complete Part B belo | conducted prior to or during the 2009 c | alendar year ? [IF YES]: please |
| | | onditions for the management of CSO T well as conditions not met in the manage | |
| Not applicable | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Part B: briefly describe the financial management arrangements and process used for your CSO Type B funds. Indicate whether CSO Type B funds have been included in national health sector plans and budgets. Report also on any problems that have been encountered involving the use of CSO Type B funds, such as delays in availability of funds for programme use.

| Please include details on: the type of bank account(s) used (commercial versus government accounts); how budgets are approved; how funds are channelled to the sub-national levels; financial reporting arrangements at both the sub-national and national levels; and the overall role of the HSCC in this process. |
|--|
| Not applicable |
| |

6.2.4 Detailed expenditure of CSO Type B funds during the 2009 calendar year

Please attach a detailed financial statement for the use of CSO Type B funds during the 2009 calendar year (**Document N**°.......). (Terms of reference for this financial statement are attached in Annex 4). Financial statements should be signed by the Chief Accountant or by the Permanent Secretary of Ministry of Health.

External audit reports for CSO Type B, ISS, HSS programmes are due to the GAVI Secretariat six months following the close of your government's fiscal year. If an external audit report is available for your CSO Type B programme during your government's most recent fiscal year, this should also be attached **(Document N°......)**.

6.2.5 Monitoring and Evaluation (**Not applicable**)

Please give details of the indicators that are being used to monitor performance; outline progress in the last year (baseline value and current status), and the targets (with dates for achievement).

These indicators will be in the CSO application and reflect the cMYP and / or GAVI HSS proposal.

 Table 20: Progress of CSOs project implementation

| Activity / outcome | Indicator | Data source | Baseline value and date | Current status | Date recorded | Target | Date for target |
|--------------------|-----------|-------------|-------------------------------|-------------------|------------------|--------|-----------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Finally, please give details of the mechanisms that are being used to monitor these indicators, including the role of beneficiaries in monitoring the progress of activities, and how often this occurs. Indicate any problems experienced in measuring the indicators, and any changes proposed.

| Not applicable | |
|----------------|--|
| | |

7. Checklist

Table 21: Checklist of a completed APR form

Fill the blank cells according to the areas of support reported in the APR. Within each blank cell, please type: Y=Submitted or N=Not submitted.

| | MANDATORY REQUIREMENTS (if one is missing the APR is NOT FOR IRC REVIEW) | ISS | NVS | HSS | cso |
|----|--|-----|-----|----------|----------|
| 1 | Signature of Minister of Health (or delegated authority) of APR | у | Υ | NA | NA |
| 2 | Signature of Minister of Finance (or delegated authority) of APR | Υ | Υ | NA | NA |
| 3 | Signatures of members of ICC/HSCC in APR Form | Υ | Υ | NA | NA |
| 4 | Provision of Minutes of ICC/HSCC meeting endorsing APR | Υ | Υ | NA | NA |
| 5 | Provision of complete excel sheet for each vaccine request | > < | Υ | \times | \times |
| 6 | Provision of Financial Statements of GAVI support in cash | Υ | Υ | NA | NA |
| 7 | Consistency in targets for each vaccines (tables and excel) | > < | Υ | \times | \times |
| 8 | Justification of new targets if different from previous approval (section 1.1) | >< | Υ | >> | >> |
| 9 | Correct co-financing level per dose of vaccine | > < | Υ | \times | \times |
| 10 | Report on targets achieved (tables 15,16, 20) | > < | > < | NA | NA |
| 11 | Provision of cMYP for re-applying | > < | Υ | > < | > |

| | OTHER REQUIREMENTS | ISS | NVS | HSS | cso |
|----|--|-----|----------|-----|----------|
| 12 | Anticipated balance in stock as at 1 January 2010 in Annex 1 | > < | Υ | >< | >> |
| 13 | Consistency between targets, coverage data and survey data | Y | Υ | >< | >< |
| 14 | Latest external audit reports (Fiscal year 2009) | Υ | \times | NA | NA |
| 15 | Provide information on procedure for management of cash | Υ | \times | NA | NA |
| 16 | Health Sector Review Report | >< | \times | NA | $>\!\!<$ |
| 17 | Provision of new Banking details | Υ | Υ | NA | NA |
| 18 | Attach VMA if the country introduced a New and Underused Vaccine before 2008 with GAVI support | | Y | | |
| 19 | Attach the CSO Mapping report (Type A) | > < | >< | | NA |

8. Comments

Comments from ICC/HSCC Chairs:

Please provide any comments that you may wish to bring to the attention of the monitoring IRC in the course of this review and any information you may wish to share in relation to challenges you have experienced during the year under review. These could be in addition to the approved minutes, which should be included in the attachments

- The ICC committee is committed to ensure the success of the Guyana's EPI programme and hereby endorsees the report of Annual Progress Report for 2009.
- The committee urges PAHO and GAVI to resolve all outstanding issues relating to the procurement of vaccines.
- We would also wish that GAVI resolve whether if they will be giving PCV7 or PCV 10 to Guyana, to-date no correspondence have been received on this matter



~ End ~